



Dear D37 Cannabis Stakeholders,

Welcome to ASTM International and Technical Committee D37 on Cannabis! ASTM technical committees are open to any relevant stakeholders interested in participating. Check out the [D37 page](#) for the scope, subcommittee work and meeting information. However, here is some important information to get you started.

The first meeting of D37 took place on June 11-12th in Toronto where each subcommittee initiated some standards work. They will begin the following projects.

D37.01 Indoor and Outdoor Horticulture and Agriculture

- i. TG Cultivation Gap Analysis
- ii. TG Specification for Consumer Safety by end product

D37.02 Quality Management Systems

- iii. TG Sensory Evaluation
- iv. TG Quality Management Systems Gap Analysis

D37.03 Laboratory

- v. TG Review FOCUS/AHPA/AHP/ Others to Propose standards
- vi. TG Validation Requirements Needs
- vii. TG on Reference Materials

D37.04 Processing and Handling

- viii. TG Defining Contamination & Safety Limits for extracts and infused products
- ix. TG Processing Facilities Health & Safety
- x. TG Environmental Aspects of Processing
- xi. TG Packaging and Labeling
- xii. TG Processing Procedures and Equipment

D37.05 Security and Transportation

- xiii. TG Gap Analysis for all Aspects of Security & Transportation

D37.06 Personnel Training, Assessment, Credentialing

- xiv. TG Gap Analysis for Personnel

D37.91 Terminology

- xv. TG on Terminology Standard

D37 Members-Only Access

Members have access to our Members-only site. This is where ballots, meeting agendas and minutes, rosters and other related committee information will be available. You will need to login and set a password to access.

ASTM Website to Login – www.astm.org (Login in red at top of the page)

Username – Your member number OR email address provided on the application

Password – “ASTM” and you will be prompted to change your password and chose a security question.

**see the website navigational videos below for a demo*

What Should You Be Doing?

Your efforts to educate yourself on the standards development process and the ASTM tools available will have a direct impact on your productivity in shaping the standards, resulting in establishing credibility, ensuring quality and increasing safety for the consumer. A good first step is to view some [Website Navigation Videos](#) to learn how to login and use the ASTM member's page with these videos (Important Info and only takes a few minutes to view and login). Look at your Account information, both contact and membership to subcommittees to ensure it is correct. Make any updates to your contact information online yourself or email us if you have changes to subcommittee membership.

Participate in the [Virtual Classroom for Members](#). At minimum the new member orientation, the online tools and balloting modules should be attended. This virtual classroom runs all year long but we will also be doing some training specific to your needs as your work progresses. Read directly the types of ASTM Standards by viewing the [ASTM Form & Style Manual](#) and the governance of the technical



committees in the [Regulations](#). Additionally, to learn about the leadership's role in D37, check out the [Committee Officer Handbook](#).

Lastly, the success of D37 is driven by industry stakeholders. Please reach out to your colleagues in industry to get them directly engaged. ASTM is providing 18 month temporary membership to interested stakeholders in 2017 as we establish the technical committee. Tell them to fill out the first page of this [linked application](#) and return to Bob Morgan, the D37 Staff Manager.

What if I am not a D37 Member yet?

It's not too late. ASTM is offering the first term of your ASTM membership at no cost until the end of 2017 but is open to any relevant stakeholders. We have an [online application](#). If you wish to join D37, please fill out the first page of this [linked application](#) and send back to Bob Morgan at rmorgan@astm.org. Please provide the subcommittee #'s ([online](#)) on the application (i.e. .01, .02, etc.). If all, just write "all." Do not fill out the payment portion. A few days after we receive your application you should be able to access the Members-Only page using the login as described above.

Primary Staff Support

Bob Morgan, Director of Technical Committee Operations, is the D37 Staff Manager. He is your primary contact for any guidance about ASTM's standard development process and is your conduit to the complete portfolio of tools and resources provided by ASTM. Bob can be reached at rmorgan@astm.org or 610-832-9732.

Ralph Paroli is your D37 Chairman. Ralph has been a member of ASTM since 1994 and is the industry stakeholder that was elected Chairman at the organizational meeting for the formation of D37. Ralph works with the National Research Council Canada. Ralph has also served as Chairman of the ASTM Board of Directors among other officer positions on other ASTM technical committees. He will be a valuable resource for you regarding the operations of D37 while carrying out the responsibilities as your Chairman for the next two years. Ralph can be reached at ralph.paroli@nrc-cnrc.gc.ca.

Jill DiCicco is the D37 Administrative Assistant. She is also here to provide any support to the technical committee, especially in Bob's absence. Jill can be reached at jdicicco@astm.org or 610-832-9734.

Christine DeJong, Director of Business Development, will be working with Bob Morgan during this transition and launch of D37 in the upcoming months, after which point, she is available regarding any other support programs or partnership explorations in conjunction with Bob. Christine can be reached at cdejong@astm.org or 610-832-9736.

Welcome!

We are excited to have you on board and get this activity moving forward! Please let us know if you or any other stakeholders you engage have any questions.

Regards,
Christine DeJong and Bob Morgan

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