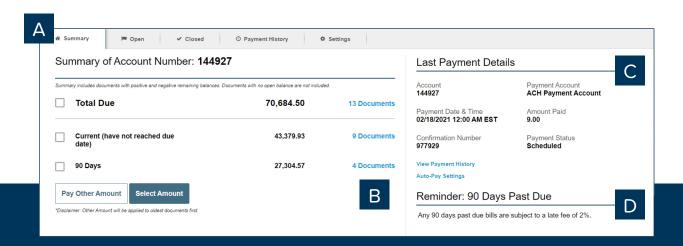


## **Online Portal Overview**

Discover easy ways to navigate your online billing & payment portal.

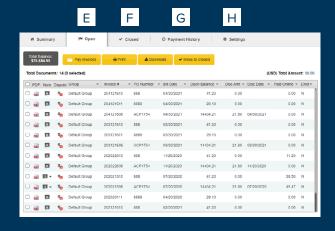


## **Online Portal**

Tailor your online billing & payment experience with our secure portal. You can view, search and pay your invoices with ease. You have direct control and access to your documents and payment history. You can even schedule payments. Take the time to review this information to get started managing payments on your terms.

## **Account Summary**

- A Browse, select and pay current and past-due balances
- B Direct link to individual invoices
- C Review details about your last payment
- D View the latest announcements



## **Additional Navigation**

- E View, download, pay and print open invoices
- F Paid invoices move here automatically
- G Access payment history and manage scheduled payments
- Change accounts settings, edit payment methods and update notification settings

**Note:** Some of these features are only available when paying through the portal. Speak with your representative to learn how to activate your account.