



ADVANCING STANDARDS  
TRANSFORMING MARKETS

# ASTM Collaboration Area

Helping Our World Work Better®

# ASTM Collaboration Area

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Collaboration area features include:

- A central location for draft documents
  - ✓ Add comments, start a new discussion
- File repository
  - ✓ Add related files, images, tables, etc.
- Task group member list
  - ✓ Easily send email to individuals or entire task group
- History
  - ✓ See actions taken over the life of the collaboration area

Collaboration area can be established as part of the work item registration process or at a later date.

# Two Types of Collaboration Areas

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## 1. Work Item Collaboration Area

- Can be created at the time the work item is created or at a later date
- Work item technical contact is the group administrator
- Expires with the work item expiration

## 2. Administrative Collaboration Area

- Is not tied to a work item
- Request from your staff manager
  - ✓ Indicate title, related committee(s), group administrator(s)
- Various Uses
  - ✓ Task group sections
  - ✓ Workshop planning
  - ✓ Administrative groups
    - E.g. Awards, Long Range Planning, event planning, Bylaws Revisions



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## **Collaboration Area from the User's Point of View**

# All Users

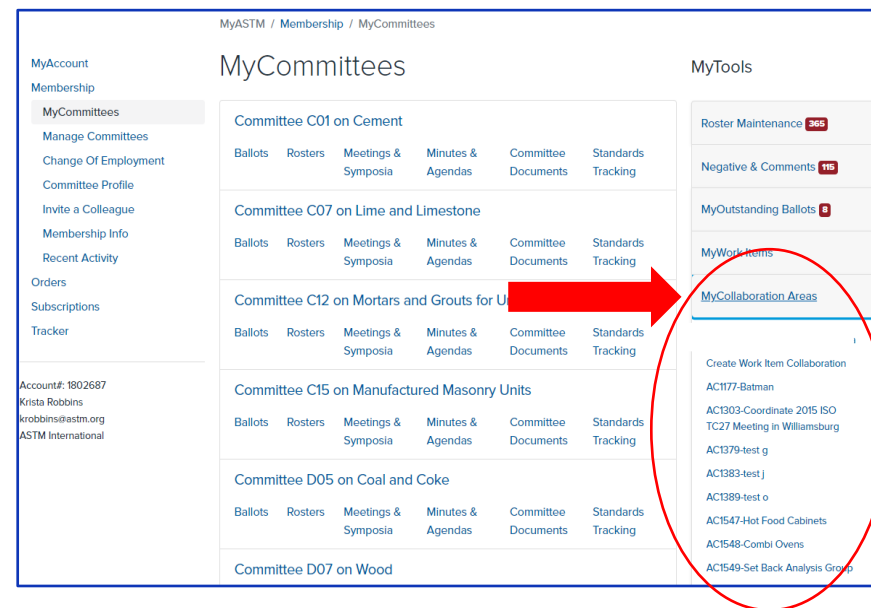
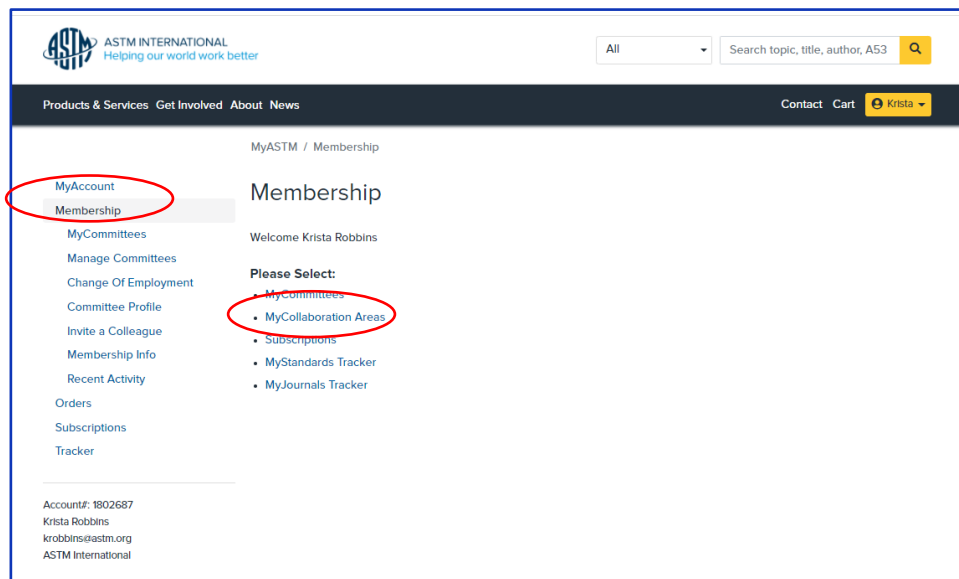
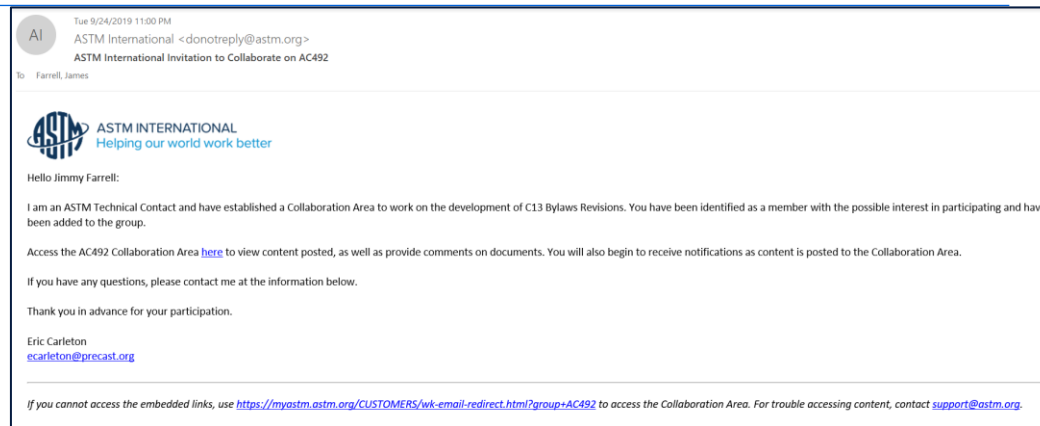
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This section will cover all of the features that every member of a collaboration area will have access to:

- Accessing your Collaboration Area
- Collaboration Area Hub Page
- Overview – member list/email members, history, schedule online meeting
- Drafts – view and upload
- Polls – view and vote
- Discussion – view, comment, add
- Files – view, comment, add

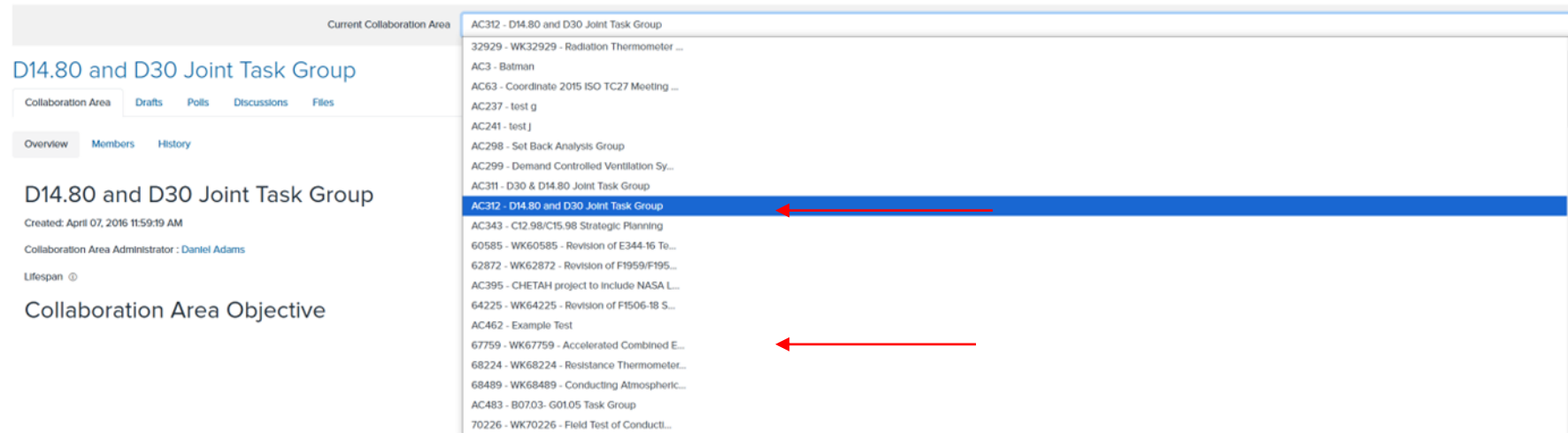
# Accessing Your Collaboration Areas

1. Email Notification
2. My ASTM/Membership
3. My Committees/My Tools



# Administrative Collaboration Area vs. Work Item Collaboration Area

ASTM International Collaboration Area



The screenshot displays the 'Current Collaboration Area' for the 'D14.80 and D30 Joint Task Group'. The interface includes a sidebar with tabs for 'Collaboration Area', 'Drafts', 'Polls', 'Discussions', and 'Files'. The 'Collaboration Area' tab is active, showing an 'Overview' section with the group name, creation date (April 07, 2016 11:59:19 AM), administrator (Daniel Adams), and lifespan. Below this is the 'Collaboration Area Objective' section. The main content area lists various collaboration items, with 'AC312 - D14.80 and D30 Joint Task Group' highlighted in blue. Two red arrows point to this highlighted item from the left and right sides.

Current Collaboration Area

D14.80 and D30 Joint Task Group

Collaboration Area | Drafts | Polls | Discussions | Files

Overview | Members | History

D14.80 and D30 Joint Task Group

Created: April 07, 2016 11:59:19 AM

Collaboration Area Administrator : Daniel Adams

Lifespan ⓘ

Collaboration Area Objective

AC312 - D14.80 and D30 Joint Task Group

32929 - WK32929 - Radiation Thermometer ...

AC3 - Batman

AC63 - Coordinate 2015 ISO TC27 Meeting ...

AC237 - test g

AC241 - test j

AC298 - Set Back Analysis Group

AC299 - Demand Controlled Ventilation Sy...

AC311 - D30 & D14.80 Joint Task Group

AC312 - D14.80 and D30 Joint Task Group

AC343 - C12.98/C15.98 Strategic Planning

60585 - WK60585 - Revision of E344-16 Te...

62872 - WK62872 - Revision of F1959/F195...

AC395 - CHETAH project to include NASA L...

64225 - WK64225 - Revision of F1506-18 S...

AC462 - Example Test

67759 - WK67759 - Accelerated Combined E...

68224 - WK68224 - Resistance Thermometer...

68489 - WK68489 - Conducting Atmospheric...

AC483 - B0703- G0105 Task Group

70226 - WK70226 - Field Test of Conducti...

\*All administrative collaboration area start with AC

\*The work item number shows before the Work Item Collaboration Area Title

# Collaboration Hub page


ASTM INTERNATIONAL
Help
Home
Krista

Email Settings

ASTM International Collaboration Area

My Collaboration Areas
Create New Collaboration Area

| Collaboration Area Name                                                       | Creation Date |
|-------------------------------------------------------------------------------|---------------|
| 79023 - WK80332 - Revision of E2847-21 Standard Test Method for Calibra...    | 2021-12-30    |
| 79022 - WK78898 - Revision of G112-92(2015) Standard Guide for Conducting ... | 2021-12-28    |
| AC656 - ASTM G01 Standard Inquiries                                           | 2021-12-28    |
| AC642 - G01 Membership Engagement Study                                       | 2021-10-29    |
| AC641 - ASTM F1506 Issue List                                                 | 2021-10-29    |

1-5 of 80 [Show All Collaboration Areas](#)

Polls
Create New Poll

| Collaboration Area                   | Poll Title | Closing Date | Vote Status |
|--------------------------------------|------------|--------------|-------------|
| You have no open Polls at this time. |            |              |             |

Drafts
Upload Draft

| Collaboration Area                                                            | Draft Title            | Upload Date |
|-------------------------------------------------------------------------------|------------------------|-------------|
| 79022 - WK78898 - Revision of G112-92(2015) Standard Guide for Conducting ... | Revisions to ASTM G112 | 2021-12-28  |

Recent Activity

| Collaboration Area                                                            | Activity                                            | Date      |
|-------------------------------------------------------------------------------|-----------------------------------------------------|-----------|
| 79022 - WK78898 - Revision of G112-92(2015) Standard Guide for Conducting ... | Draft Comment: Comment on Draft #1 by Jack Touseull | 2022-1-01 |

# Email Settings

## Email Settings

Select which email notifications you wish to receive

### New Collaboration Area

Do you want to receive an email when a new Collaboration Area is created and you are a member?

- ☒ Yes  
☐ No

### Edit Collaboration Area

Do you want to receive an email when a Collaboration Area you are a member of is edited?

- ☒ Yes  
☐ No

### New Discussion

Do you want to receive an email when a new discussion is started in a Collaboration Area you are a member of?

- ☒ Yes  
☐ No

### Discussion Reply

Do you want to receive an email when a reply is submitted in a discussion for a Collaboration Area you are a member of?

- ☒ Yes  
☐ No

### New Draft

Do you want to receive an email when a new Draft is submitted for a Collaboration Area you are a member of?

- ☒ Yes  
☐ No

### New File

Do you want to receive an email when a new support file is submitted for a Collaboration Area you are a member of?

- ☒ Yes  
☐ No

### Batching

Do you want to receive your emails as a Batch or Instantly?

- ☒ Instantly, No Batching  
☐ Daily  
☐ Weekly (Every Monday)  
☐ Biweekly (Every Other Monday)  
☐ Monthly (First of Every Month)

SAVE EMAIL SETTINGS

# Overview page

**ASTM International Collaboration Area**

Current Collaboration Area

72973 - WK72973 - Revision of G111-97(20...

72973 - WK72973 - Revision of G111-97(2018) Standard Guide for Corrosion Tests in High Temperature or High Pressure Environment, or Both

Collaboration Area

Drafts

Polls

Discussions

Files

Overview

Members

History

Edit Collaboration Area

Schedule Online Meeting

**WK72973 - Revision of G111-97(2018) Standard Guide for Corrosion Tests in High Temperature or High Pressure Environment, or Both**

Group Creation Date: 07/16/2020

WorkItem Creation Date: 05/12/2020

Ballot Target Date: 06/2021

Work Item Status: Proposed

Status: Draft Withdrawn

**Work Item Description**

We are going to update this standard during this around of revision as follows. 1) Add HTHP definition 2) Add HTHP applications in different industries 3) Any other minor modification to keep not only generic enough, but also specific to specific industry thus we improve the applicability and relevance to the end users.

**Objective**

To revise the ASTM G111 so that its end users have confidence in using it to make business decision.

# Drafts

ASTM International Collaboration Area

Current Collaboration Area

72973 - WK72973 - Revision of G111-97(20...

72973 - WK72973 - Revision of G111-97(2018) Standard Guide for Corrosion Tests in High Temperature or High Pressure Environment, or Both

Collaboration Area

Drafts

Polls

Discussions

Files

Draft(s)

Upload Draft

Replace Drafts

Drafts

Showing 2 of 2 Drafts

| Draft Number | Title Name/File                                                     | Latest Upload Date        | Upload By      |                                                                                                    |
|--------------|---------------------------------------------------------------------|---------------------------|----------------|----------------------------------------------------------------------------------------------------|
| Draft #2     | G111 Editorial Review                                               | March 08, 2021 8:09:55 AM | Krista Robbins | Comments (0)  |
| Draft #1     | ASTM G111 Word File For Initial Change Identification in Task Group | July 16, 2020 11:00:03 AM | Hongwei Wang   | Comments (0)  |

Upload Draft

# Polls

Greetings,

Thank you to the task group members for preparing a new standard proposal. When time permits, could you please approve sending this item to ballot?

Thank you for your time.

Have a nice day,

TG Chair

| Item # | Item Title ⓘ                      |
|--------|-----------------------------------|
| Poll 1 | Draft Proposal Ready for Ballot ⓘ |

☒ Affirmative ☐ Negative w/ Comment ☐ Abstain

Comments:

Section

Statement

Write your message here

📎 Add File

Add Another Statement

Save Vote

Return to Open Polls



# Discussions

## Discussions

[➕ New Discussion](#)

### Discussion Carousel Dishwasher Glass Feed Rate

**Denis Livchak** February 27, 2025 9:34:01 AM

Is It feasible to propose to feed the carousel glasswasher with 90 stabilization glasses, wait for the tank to recover, then feed 450 glasses fully loaded for the test duration?

[Reply](#) [Edit](#) [Delete](#)

1 Reply

RE: Carousel Dishwasher Glass Feed Rate

**Denis Livchak** February 27, 2025 9:41:11 AM

Carousel glasswashers can typically wash 1000-1200 glasses per hour which means that it would take 22 minutes to wash 450 glasses during the heavy load test. That will require loading 20 glasses and removing 20 glasses per minute during the peak of the test and may need 2 people to perform the test.

[Reply](#) [Edit](#) [Delete](#)

### Discussion Batch Rotary Dishwasher Glass Loading

**Denis Livchak** February 27, 2025 9:35:46 AM

Is It ok to load a batch rotary glasswasher with as many glasses per load without specifying that glasses shall not touch?

[Reply](#) [Edit](#) [Delete](#)



# Folders & Files

Folders

Add Folder +

Add New File +

Home (6)

Mature Drafts for Ballot (3)  
created by Eduardo Ramirez Bettoni

Old Drafts - Historic (3)  
created by Eduardo Ramirez Bettoni

Communications (5)  
created by Eduardo Ramirez Bettoni

Current Working Draft (2)  
created by Eduardo Ramirez Bettoni

Studies - Reports (12)  
created by Eduardo Ramirez Bettoni

Presentations (1)  
created by Eduardo Ramirez Bettoni

Files in Home

Showing 6 of 6 Files

| File Number | File Title                                                                        | Description                                                                       | Uploaded By             | Uploaded Date               |  |
|-------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------|-----------------------------|--|
| File #21    | RE_ Arc Flash Suit TG Meetings_ WK72436-Substation arc videos and photos.msg      | RE_ Arc Flash Suit TG Meetings_ WK72436-Substation arc videos and photos.msg      | Eduardo Ramirez Bettoni | August 19, 2021 12:46:56 AM |  |
| File #17    | Instrument Transformer Fire NSP.download                                          | Instrument Transformer Fire NSP.download                                          | Eduardo Ramirez Bettoni | August 19, 2021 12:20:37 AM |  |
| File #6     | ASTM F18_65_34 - Arc flash suit standard - 4_27_2020 Meeting Minute.msg           | ASTM F18_65_34 - Arc flash suit standard - 4_27_2020 Meeting Minute.msg           | Eduardo Ramirez Bettoni | June 11, 2020 1:56:31 AM    |  |
| File #5     | ASTM F18_65_34 - WK72436 - Arc flash suit standard - 6_11_2020 Meeting Agenda.msg | ASTM F18_65_34 - WK72436 - Arc flash suit standard - 6_11_2020 Meeting Agenda.msg | Eduardo Ramirez Bettoni | June 11, 2020 1:55:18 AM    |  |
| File #4     | ASTM F18_65_34 - Arc flash suit standard - 4_27_2020 Meeting Agenda.msg           | ASTM F18_65_34 - Arc flash suit standard - 4_27_2020 Meeting Agenda.msg           | Eduardo Ramirez Bettoni | April 25, 2020 11:28:36 AM  |  |
| File #3     | ASTM F18_65_34 - Arc flash suit standard - 3_30_2020 Meeting minute notes.msg     | ASTM F18_65_34 - Arc flash suit standard - 3_30_2020 Meeting minute notes.msg     | Eduardo Ramirez Bettoni | April 25, 2020 11:28:35 AM  |  |



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## **Collaboration Area from the Technical Contact Point of View**

# Technical Contact

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- Tools – Email notification/Draft Options
  - ✓ Administrator tools
  - ✓ Email Settings (all members)
- Create new collaboration area
  - ✓ Upload draft
  - ✓ Choose your members
  - ✓ Choose your settings
- Edit existing collaboration area
- Working within the collaboration area
  - ✓ Upload drafts
  - ✓ Upload files, create folders
  - ✓ Email members
  - ✓ Start discussion
  - ✓ Open a poll

1. My Committees/My Tools
2. Work Item Registration – email notification
3. Staff Manager/Subcommittee Chair

MyASTM / Membership / MyCommittees

MyAccount

Membership

**MyCommittees**

Manage Committees

Change Of Employment

Committee Profile

Invite a Colleague

Membership Info

Recent Activity

Orders

Subscriptions

Tracker

Account#: 1802687  
Krista Robbins  
krobbins@astm.org  
ASTM International

**MyCommittees**

| Committee C01 on Cement | Committee C07 on Lime and Limestone | Committee C12 on Mortars and Grouts for U | Committee C15 on Manufactured Masonry Units | Committee D05 on Coal and Coke | Committee D07 on Wood |
|-------------------------|-------------------------------------|-------------------------------------------|---------------------------------------------|--------------------------------|-----------------------|
| Ballots                 | Ballots                             | Ballots                                   | Ballots                                     | Ballots                        | Ballots               |
| Rosters                 | Rosters                             | Rosters                                   | Rosters                                     | Rosters                        | Rosters               |
| Meetings & Symposia     | Meetings & Symposia                 | Meetings & Symposia                       | Meetings & Symposia                         | Meetings & Symposia            | Meetings & Symposia   |
| Minutes & Agendas       | Minutes & Agendas                   | Minutes & Agendas                         | Minutes & Agendas                           | Minutes & Agendas              | Minutes & Agendas     |
| Committee Documents     | Committee Documents                 | Committee Documents                       | Committee Documents                         | Committee Documents            | Committee Documents   |
| Standards Tracking      | Standards Tracking                  | Standards Tracking                        | Standards Tracking                          | Standards Tracking             | Standards Tracking    |

**MyTools**

Roster Maintenance **365**

Negative & Comments **156**

MyOutstanding Ballots **4**

MyWork Items

**MyCollaboration Areas**

Create Work Item Collaboration

AC1177-Batman

AC1303-Coordinate 2015 ISO TC27 Meeting in Williamsburg

AC1379-test g

AC1383-test j

AC1389-test o

AC1547-Hot Food Cabinets

AC1548-Combi Ovens

AC1549-Set Back Analysis Group

MyASTM / Membership / MyCommittees / Ballots & Work Items

MyAccount

Membership

MyCommittees

Manage Committees

Change Of Employment

Committee Profile

Invite a Colleague

Membership Info

Recent Activity

Orders

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Tracker

Account#: 1802687  
Krista Robbins  
krobbins@astm.org  
ASTM International

Type > Copyright > Target > Data > **Summary** > Confirm

**Work Item Registration - Revision - C15.03**

\* Do you want to open an online collaboration area for this work item so members may collaborate online?

☐ Yes ☒ No (What is a Collaboration Area?)

**Work Item Type:**  
Revision

**Copyright:**  
Yes, authorized to submit original material

**Revised Standard:**  
C73-17 Standard Specification for Calcium Silicate Brick (Sand-Lime Brick)

**Sponsoring Subcommittee:**  
C15.03

**Technical Contact:**  
Krista Robbins - krobbins@astm.org

**Target Ballot Date:**  
07/2022

**Authorization Date:**  
01/2022

**Emergency Response:**  
No

**Target Completion Date:**  
07/2022 to 01/2023

Print



# Creation of a Collaboration Area

MyASTM / Membership / MyCommittees / Create New Work Item Collaborative

Select Work Item

Done

Step-1 Collaboration Area Details



Step-2 Add Members



Step-3

Search

\* Select Work Item

Select



Add Collaboration Area Objective

Enter a brief Objective of your Collaboration Area

Add an Additional Administrator (optional)

Select additional administrator

Continue

- ☐ (F18.60) WK34017 - Revision of F819-10 Standard Terminology Relating to Electrical Protective Equipment for Workers
- ☐ (F18.60) WK70359 - Revision of F819-10(2015) Standard Terminology Relating to Electrical Protective Equipment for Workers
- ☐ (J01.01) WK9328 - Revision of G31-72(2004) Standard Practice for Laboratory Immersion Corrosion Testing of Metals
- ☐ (J01.02) WK77221 - Revision of G193-20a Standard Terminology and Acronyms Relating to Corrosion
- ☐ (J01.02) WK80302 - Revision of G193-20a Standard Terminology and Acronyms Relating to Corrosion
- ☐ (G01.14) WK3702 - Revision of C876-91(1999) Standard Test Method for Half-Cell Potentials of Uncoated Reinforcing Steel in Concrete (Withdrawn 2008)

# Creation of a Collaboration Area

MyASTM / Membership / MyCommittees / Create New Work Item Collaboration Area

Step-1 Collaboration Area Details > **Step-2 Add Members** > Step-3 Settings

Find a Member

Begin typing last name

G01.14 Members

Show All G01

\* Collaboration Area Members

- ☐ Anderson, Toby
- ☐ Andrade, Carmen
- ☐ Archer, Kevin
- ☐ Bahadrian, Joseph
- ☐ Baldwin, Carson

Select All

Clear All



- ☐ Berke, Neal (Technical Contact\*)
- ☐ Robbins, Krista (Staff Manager\*)
- ☐ Langill, Thomas (Sub Committee Chair\*)
- ☐ Kelly, Leah (Administrative Assistant\*)

Select All

Clear All

\* The Technical Contact, Staff Manager, Sub Committee Chair, and Administrative Assistant cannot be removed from the Collaboration Area.

Add Non-G01.14 Members

Enter comma separated email address(es) of the user(s) you would like to add.

Back

Continue

Select members by typing name within subcommittees

Switch to show all main committee members to add

If non-member to committee, add email address



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## Creation of a Collaboration Areas continued:

### Email Notification Settings

These settings will be considered the default for any new users added to this Collaboration Area. Administrators can change preferences later. Users can also set their own personal preferences.

#### New Collaboration Area

\* Do you want users to receive an email when this Collaboration Area is created?

- ☒ Yes  
☐ No

#### Edit Collaboration Area

\* Do you want users to receive an email when this Collaboration Area is edited?

- ☒ Yes  
☐ No

#### New Poll

\* Do you want users to receive an email when a new poll is created for this Collaboration Area?

- ☒ Yes  
☐ No

#### Voting Reminder

\* Do you want users to receive an email when a poll they did not vote on is closing soon?

- ☒ Yes  
☐ No

#### New Discussion

\* Do you want users to receive an email when a new discussion is started in this Collaboration Area?

- ☒ Yes  
☐ No

#### Discussion Reply

\* Do you want users to receive an email when a reply is submitted in a discussion for this Collaboration Area?

- ☒ Yes

Manage Email  
notifications to be sent  
to your members of  
your task group



ADVANCING STANDARDS  
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#### New Draft

\* Do you want users to receive an email when a new Draft is submitted for this Collaboration Area?

☒ Yes

☐ No

#### New File

\* Do you want users to receive an email when a support file is submitted for this Collaboration Area?

☒ Yes

☐ No

#### Upload Options

\* All users can upload Drafts?

☐ No, just Collaboration Area Administrator

☐ Yes

\* All users can upload support files?

☐ No, just Collaboration Area Administrator

☐ Yes

\* Would you like to upload an initial Draft now?

☒ No

☐ Yes

Back

Create Collaboration Area

Continue to manage  
Email notifications to be  
sent to your members  
of your task group



# Adding/Deleting Members

ASTM International Collaboration Area

## Edit Collaboration Area Members

Find a Member: @

Begin Typing Last Name

Members

Members

Show all

- Abidel Zaher Sharaf, Sharaf el Din  
Adcock, Steven  
Adedoyin, Tatudeen Adisa  
AGARWAL, MAITHILI  
Albert, Daniel  
Amarell, Gunther  
Armstrong, Steven  
Baker, Clarence

Select All

Collaboration Area Members

- Clausing, Terry  
Foran, William (Sub Secretary)  
Kelly, Leah  
Liebmann, Frank (Technical Contact)  
Limone, Lindsey (Administrative Assistant)  
Mistretta, Philip  
Peacock, G Raymond  
Pebbles, Krista (Staff Manager)

\* The Collaboration Area Administrator as well as the Staff Manager and Admin Assistant for all selected Committees cannot be removed from the Collaboration Area.

## Additional Members:

Enter comma separated email address(es) of the user(s) you would like to add.

Enter comma separated email addresses for the users you would like to add

Quick Save Members

|                    |                       |  |
|--------------------|-----------------------|--|
| Jackson, Joshua    | US Corrosion Services |  |
| jmoloney, jmoloney |                       |  |

# Emailing Members

72973 - WK72973 - Revision of G111-97(2018) Standard Guide for Corrosion Tests in High Temperature or High Pressure Environment, or Both

Collaboration Area Drafts Polls Discussions Files

Overview **Members** History Edit Collaboration Area Schedule Online Meeting

## Collaboration Area Members

Showing 22 of 22 Members

Select Members to Email:

Select All, Deselect All

Add/Remove Members

Email Members

| Name                | Organization          | Email                         | Send Email               |
|---------------------|-----------------------|-------------------------------|--------------------------|
| Bovard, Francine    | CorrEx Consulting     | fbovard@live.com              | <input type="checkbox"/> |
| Co, Noelle          |                       | nco@blade-energy.com          | <input type="checkbox"/> |
| d, nathan           |                       | nathan.davis2@halliburton.com | <input type="checkbox"/> |
| Dean, Sheldon       |                       | sdean07@comcast.net           | <input type="checkbox"/> |
| DiOcco, Jill        |                       | jdiocco@astm.org              | <input type="checkbox"/> |
| Hartshorne, Matthew |                       | matthewhartshorne@gmail.com   | <input type="checkbox"/> |
| Hornsby, Frank      | Cometrix Ltd          | f.hornsby@cometrix.ca         | <input type="checkbox"/> |
| Jackson, Joshua     | US Corrosion Services | josh@usc corrosion.com        | <input type="checkbox"/> |

# Emailing Members

1. Resend Invitation Email
2. Custom Email Message

Select Email Type

Select Email Type

Select Email Type

Resend Invitations

Custom Email Message

Subject:

Measuring Corrosion Rate of Uncoated Reinforcing Steel in Concrete

Message:

Type Email Body Here

Attachment (Optional)

Click to Open  
or  
Drag and Drop File Here

Attached File

Send



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# Edit an existing Collaboration Area

ASTM International Collaboration Area

Current Collaboration Area 79023 - WK80332 - Revision of E2847-21 S... ▼

79023 - WK80332 - Revision of E2847-21 Standard Test Method for Calibration and Accuracy Verification of Wideband Infrared Thermometers

Collaboration Area Drafts Polls Discussions Files

Overview Members History **Edit Collaboration Area** Schedule Online Meeting

WK80332 - Revision of E2847-21 Standard Test Method for Calibration and Accuracy Verification of Wideband Infrared Thermometers

WorkItem Creation Date: 12/30/2021  
Group Creation Date: 12/30/2021  
Ballot Target Date: 11/2023  
Work Item Status: Draft Under Development  
Status: Draft Under Development

Work Item Description

Review of standard has identified possible improvements.

Submit Item For Ballot Edit Work Item



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# Schedule Online Meeting

ASTM International Collaboration Area

Current Collaboration Area 79023 - WK80332 - Revision of E2847-21 S...

79023 - WK80332 - Revision of E2847-21 Standard Test Method for Calibration and Accuracy Verification of Wideband Infrared Thermometers

Collaboration Area Drafts Polls Discussions Files

Overview Members History Edit Collaboration Area **Schedule Online Meeting**

WK80332 - Revision of E2847-21 Standard Test Method for Calibration and Accuracy Verification of Wideband Infrared Thermometers

WorkItem Creation Date: 12/30/2021  
Group Creation Date: 12/30/2021  
Ballot Target Date: 11/2023  
Work Item Status: Draft Under Development  
Status: Draft Under Development

Work Item Description

Review of standard has identified possible improvements.

Submit Item For Ballot Edit Work Item



ADVANCING STANDARDS  
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# Creating a Poll

New Poll Name

Draft Approval for Ballot

Max 255 characters (229 remaining)

Select a Collaboration Area for this Poll

AC462 - Example Test

Poll Description

When time permits, could you please review the latest draft of the proposed standard and cast a vote if you think the standard is ready for ballot.

Choose Poll Issue Date

You can have your Poll open immediately or some time in the future.

☒ Open Immediately

☐ Set Custom Date

Choose Poll Closing Date

01/23/2023

Choose Email Notifications

Prior to a poll closing, would you like to send up to 3 vote reminders to users who have yet to vote?

☒ Yes: Send Reminder(s)

☐ No: Do Not Send Reminder(s)

Note: Put the number of days before a poll closes in each box to send a reminder on that day. Leave blank or mark as 0 to not send one.

Reminder 1:

14

Reminder 2:

7

Reminder 3:

1

Poll Item #1 Name

Is the proposed draft ready to be submitted for ballot?

Select Poll Item #1 Choices

Affirmative

☐ Require Comment?

☒ Count as Vote?

Negative w/ Comment

☒ Require Comment?

☒ Count as Vote?

Abstain

☐ Require Comment?

☐ Count as Vote?

☐ Require Comment?

☐ Count as Vote?

☐ Require Comment?

☐ Count as Vote?

Upload Poll Item #1 Attachment(s)

Upload one or more files to attach to this poll item.

Click to Open  
or  
Drag and Drop File Here

# Submit an Item for Ballot

## ASTM International Collaboration Area

Current Collaboration Area 79023 - WK80332 - Revision of E2847-21 S...

## 79023 - WK80332 - Revision of E2847-21 Standard Test Method for Ca

Collaboration Area Drafts Polls Discussions Files

Overview Members History Edit Collaboration Area Schedule Online Meeting

## WK80332 - Revision of E2847-21 Standard Test Method for Calibrati

WorkItem Creation Date: 12/30/2021  
Group Creation Date: 12/30/2021  
Ballot Target Date: 11/2023  
Work Item Status: Draft Under Development  
Status: Draft Under Development

## Work Item Description

Review of standard has identified possible improvements.

Submit Item For Ballot Edit Work Item

Author > Data > Attach > Submit > Confirm

**Note:** To ballot a new standard, revision or reapproval with editorial change you will be required to upload a document, including a ballot rationale statement, at the end of the submittal process. Please have your item ready before you proceed.

\* Select the Main Committee and Subcommittee sponsoring the Ballot Item:

Please select a Committee

Please select a Sub Committee

\* Select an action:

- ☐ New Standard
- ☐ Revision
- ☐ Reapproval
- ☐ Withdrawal
- ☐ Reinstatement

\* What Ballot Level are you submitting?

- ☐ Subcommittee Ballot
- ☐ Concurrent Subcommittee/Main Committee/Society Review

\* Has the Ballot Item been authorized at a Subcommittee meeting or by the Subcommittee Chair AND by the Main Committee Chair?

- ☐ Yes
- ☒ No

Continue

# Edit Work Item

ASTM International Collaboration Area

Current Collaboration Area 79023 - WK80332 - Revision of E2847-21 Standard Test Method

79023 - WK80332 - Revision of E2847-21 Standard Test Method

Collaboration Area Drafts Polls Discussions Files

Overview Members History Edit Collaboration Area Schedule Online Meeting

WK80332 - Revision of E2847-21 Standard Test Method

Work Item Creation Date: 12/30/2021  
Group Creation Date: 12/30/2021  
Ballot Target Date: 11/2023  
Work Item Status: Draft Under Development  
Status: Draft Under Development

Work Item Description

Review of standard has identified possible improvements.

Submit Item For Ballot Edit Work Item

Work Item WK80332 Edit Mode

The current target date for WK80332 is: 11/2023

\* What is the target date for Subcommittee or Concurrent Ballot?

11 2023

\* Was this Work Item authorized at a Subcommittee meeting, or by the Subcommittee Chair?

☒ Yes ☐ No

\* Select authorization date:

12 2021

\* Does this Work Item respond to an emergency situation, regulatory requirement or other special circumstance?

☐ Yes ☒ No

\* What is the expected target date for approval of the Work Item?

18 - 24 months

\* Who will be the Technical Contact for this Work Item?

☐ I will ☒ A Member of Committee E20 will.

Foran, William: HEITRONICS

Back Continue

# Expiration Warning

Current Collaboration Area

72972 - WK72972 - Revision of G46-94(201...

## 72972 - WK72972 - Revision of G46-94(2018) Standard Guide for Examination and Evaluation of Pitting Corrosion

Collaboration Area

Drafts

Polls

Discussions

Files

Overview

Members

History

Edit Collaboration Area

Schedule Online Meeting

### WK72972 - Revision of G46-94(2018) Standard Guide for Examination and Evaluation of Pitting Corrosion

Group Creation Date: 07/16/2020  
WorkItem Creation Date: 05/12/2020  
**Bullet Target Date: 06/2021**  
Work Item Status: Proposed  
Collaboration area expiration: 01/31/2022  
Status: Draft Withdrawn

Collaboration Areas will expire 6 months after the Work Item has an approved ballot. The Work Item and all Collaboration Area content will be removed at time of expiration.

### Work Item Description

We are going to do the following main revisions. 1) Add new sections to reflect the technology advances, e.g. laser scanning, and data analytics, and latest practices in the Industries. 2) Add more content on some sections to provide clear description.

### Objective

To revise ASTM G46 standard guide to ensure that its end users have confidence in using it to make business decision.

Submit Item For Ballot

Edit Work Item

# Inline Editing enhancement

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**Technical contacts can work with staff managers to  
turn on the feature**

# Inline Editing enhancement

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## ➤ One-time turn on feature

- ✓ Administrator of Collaboration – work with Staff Manager to turn on in collaboration area settings

## ➤ Upload the Draft

- ✓ Editor of the draft – administrator who can accept or reject proposed changes. The author of the document.

## ➤ Member of Collaboration Area

- ✓ Reviewing – leave comments and suggested edits

## ➤ SharePoint

## ➤ One-time authorization to review the document

# Activate Inline Editing - Collaboration Area Settings

## Draft Options

All users can upload Drafts?

- ☐ No, Just Collaboration Area Administrator  
☒ Yes

All users can upload support files?

- ☐ No, Just Collaboration Area Administrator  
☒ Yes

Would you like to activate Inline Editing Draft? ⓘ

- ☒ No  
☐ Yes

Save Collaboration Area

\*enable the feature once

### What is Inline Editing?



Inline Editing is a new feature in a collaboration area that allows members to suggest revisions or post comments that others can see in real time. Powered by Microsoft SharePoint, all collaboration area members can now access the same document, eliminating the need to download drafts, edit them offline and upload multiple versions to their collaboration area.

The technical contact will continue to have the final authorization, with full editing options on the SharePoint document, to accept or reject any suggestions and comments, and edit the final draft. The technical contact can choose the type of collaboration area you wish to use, either the traditional upload/download option or the new Inline Editing option.

When using Microsoft SharePoint as part of the collaboration area, it is important to turn on track changes and review editing for members.

For more information on Microsoft SharePoint, please use this link: [What is SharePoint? - Microsoft Support](#)

Please reach out to your staff manager with any questions.

Close

# Collaboration Area Draft

## Current Collaboration Area Draft Review

[Collaboration Area](#) [Drafts](#) [Polls](#) [Discussions](#) [Files](#)

[Draft\(s\)](#) [Upload Draft](#) [Replace Drafts](#)

Draft #1

**241217\_F1360 – Microwave Ovens\_Draft 2**

Upload by: [Dean Stanley](#)

Upload Date: December 16, 2024 8:31:00 PM

[Download Document](#) [Delete Draft](#)

**Discussion for Draft #1**

There are no comments on this Draft, be the first to comment below.

## Inline Editing Draft Review

[Collaboration Area](#) [Drafts](#) [Polls](#) [Discussions](#) [Files](#)

[Draft\(s\)](#)

Draft #1

**Pilot Draft 123456 Staff Manager Test**

Upload by: [Kevin Shanahan](#)

Upload Date: January 30, 2025 9:39:13 AM

[View/Edit Document](#)

**Discussion for Draft #1**

Feedback Deadline: February 07, 2025

Showing 1 Comments

**Nicole Baldini** January 31, 2025 3:57:18 PM

Nicole joined the party and tested too. I clicked link to document and got a pop-up. I had a code sent to my email (which went to spam) :

Attached File: [Screenshot 2025-01-31 155648.png](#)

[Reply](#)

## Members – Review the Document

elp

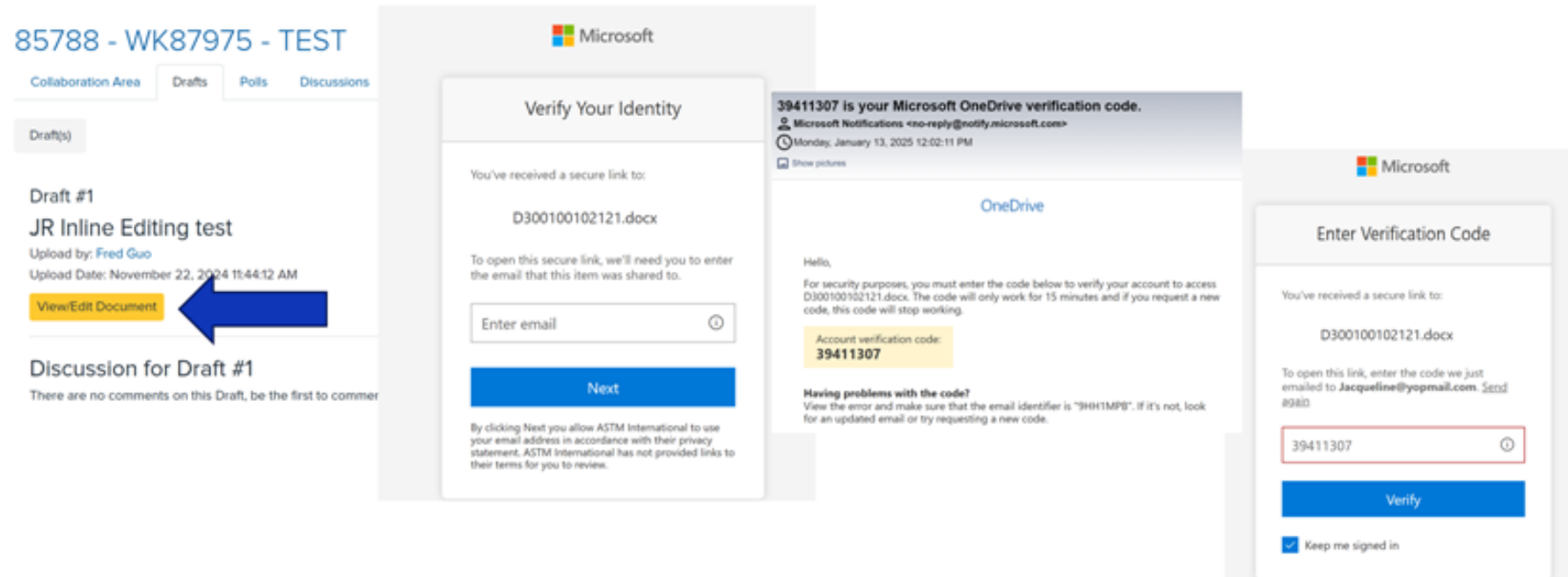
   Share 

 **Editing**  
Make any changes

 **Reviewing**  
Add comments and suggest changes

 **Viewing**  
View the file, but make no changes

# Inline Editing Authentication Process – Microsoft



The image illustrates the authentication process for inline editing a document in Microsoft OneDrive. It consists of three main components:

- ASTM Draft Interface:** On the left, a screenshot of the ASTM draft management page for "85788 - WK87975 - TEST". It shows a "Draft #1" titled "JR Inline Editing test" uploaded by "Fred Guo" on "November 22, 2024 11:44:12 AM". A blue arrow points to the "View/Edit Document" button.
- Microsoft Identity Verification:** The middle section shows a "Verify Your Identity" dialog box. It states: "You've received a secure link to: D300100102121.docx. To open this secure link, we'll need you to enter the email that this item was shared to." Below this is an "Enter email" input field and a "Next" button. A disclaimer at the bottom states: "By clicking Next you allow ASTM International to use your email address in accordance with their privacy statement. ASTM International has not provided links to their terms for you to review."
- OneDrive Verification Email:** The right section shows an email from "Microsoft Notifications <no-reply@notify.microsoft.com>" dated "Monday, January 13, 2025 12:02:11 PM". The subject is "39411307 is your Microsoft OneDrive verification code." The email body says: "Hello, For security purposes, you must enter the code below to verify your account to access D300100102121.docx. The code will only work for 15 minutes and if you request a new code, this code will stop working." It includes an "Account verification code: 39411307" and a link to "Having problems with the code?".
- Verification Code Entry:** On the far right, a "Microsoft" dialog box titled "Enter Verification Code" shows: "You've received a secure link to: D300100102121.docx. To open this link, enter the code we just emailed to Jacqueline@yopmail.com. Send 8980". Below this is an input field containing "39411307", a "Verify" button, and a checked checkbox for "Keep me signed in".

# Additional Classroom for Member Trainings

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- [New Member Orientation & Training](#)
- [Balloting & Handling Negatives Votes](#)
- [WebEx Training](#)
- [Roster Maintenance](#)
- [Process of Developing & Revising a Standard](#)
- [Task Group Chair & Technical Contact Responsibilities](#)
- [Subcommittee Chair's Duties and Responsibilities](#)
- [Interlaboratory Studies Program](#)
- [Planning Symposia & Workshops](#)
- [Collaboration Area Training](#)



ADVANCING STANDARDS  
TRANSFORMING MARKETS

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Thank you

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