Roster Maintenance
Introduction to Roster Maintenance

Why is Roster Maintenance Used?

- Assigning classification and voting privileges to new members and members that change employment
- Maintaining balance as the roster changes
- Generating reports, such as membership reports for meetings
- Adjustments and changes to existing member voting or classification status, for example due to member ballot inactivity

Who uses Roster Maintenance?

- Membership Secretaries (Main Committee)
- Subcommittee Chairs (Subcommittees)
- Officers (reports only)
Steps in the Membership Classification & Voting Process

A member joins your committee

- Receive email notice of new member application

Membership Secretary Review

- Pending applications are compared to existing Roster and Scope of Committee.

Classification, Voting Rights Assignment

Review and Approval by Executive

- Executive majority approval required for all Main Committee assignments.

Option for Appeal for Review

- Any member can request the Executive to review and consider additional information.
  - COTCO appeal review
4. CLASSIFICATION AND VOTING INTEREST

4.1 Classification - The General Classification System shall be used with each member being classified according to the scope of the Committee as follows:

4.1.1 Producer: A member whose affiliation is with an engine coolant or engine coolant system chemical producer shall be classified as a producer.

4.1.2 User: A member whose affiliation is with an engine manufacturer, major oil company, retail chain or branch of government that purchases engine coolants shall be classified as a user provided that none of the foregoing have engine coolants or engine coolant system chemical manufacturing or blending facilities.

4.1.3 General Interest: All other members shall be classified as general interest.

*Committees may further define classifications within their Committee Bylaws
Consultants & Trade Associations

From the ASTM Regulations

• **7.2 Consultants**
  • 7.2.1 A member serving as a consultant retained by a voting interest, whereby the arrangement includes representing it on an ASTM committee or subcommittee, shall be considered the same classification and voting interest as that by which the member is retained
  • 7.2.2 A member serving as a consultant for multiple voting interests of exclusively the same classification shall be classified in accordance with those voting interests’ principal business activities.

• **7.3 Trade Associations**
  • 7.3.1 A trade association for multiple organizations of exclusively the same classification shall be classified in accordance with those organizations’ principal business activities.
  • 7.3.2 A trade association consisting of a single member organization shall have the same classification and voting interest as that member organization.
Classification Assignment

To assign classification, answer these questions based on the Member Application:

➢ How do the ASTM Regulations, or the Committee Bylaws, define producer, user, consumer, or a general interest?

➢ What is their primary interest (ex: company focus or individual’s primary products/services provided) in relation to the scope of the committee or subcommittee?
Official Vote & Voting Interest

Official Vote*
One cast by a voting member on a ballot or motion, and that is used for calculating the numerical voting requirements.

Voting interest
An organization, a subsidiary of an organization, or an individual member having a distinctly separate interest from any other interest with regard to the scope of a committee or subcommittee.

*Non-official voting member - a member whose votes and comments on all ballots or motions shall be fully considered, but whose votes are not included in the calculation of the numerical voting requirements for standards.
Official Votes

Who gets an official vote?

All members shall be given an official vote unless:

➢ The member’s voting interest already has been granted one official vote.

➢ Acceptance will create an imbalance on a committee or subcommittee due to Producer votes outweighing other interest categories.
Classification and Voting Status

Classified Technical Committees are balanced. No excess influence by any interest group.

Balance in ASTM is defined as: balance, n — in a classified committee or subcommittee, when the combined number of voting user, consumer, and general interest members equals or exceeds the number of voting producer members.
Official Vote Assignment

To assign an official vote, answer these questions:

1. Is there a member from the same voting interest already on the committee who currently has an official vote?
   - If no, assign the official vote
   - If yes, the new member cannot also hold an official vote (No, Redundant Interest)

2. Will assigning a vote create an imbalance in the committee or subcommittee? (i.e. Producers would outweigh the other interest categories)?
   - If no, assign the official vote
   - If yes, the new member can be placed on a wait list for a vote (No, Wait List)
Roster Maintenance Application

How to Review, Assign, and Change Members Classification, and Vote Assignment on your Roster
Dear ASTM International Committee Officer:

ASTM has received an application from a member either expressing interest in joining D10.21.03 or who has recently changed employment. Headquarters has placed the new member as "Pending" on D10.21.03.

Please log in to your MyASTM page via https://myastm.astm.org to access your "MyCommittees" page and select "Roster Maintenance" from the My Tools list to review the membership application and assign classification and voting status.

If you have questions about the assignment of classification and voting interest, please ask your Staff Manager.

Thank you for your cooperation.

Sincerely,

Committee Services

ASTM International
Helping our world work better

100 Barr Harbor Drive
W Conshohocken, PA 19428
www.astm.org
Accessing Roster Maintenance Tools
Landing Page Overview

- **Snapshot of total pending applications across all groups you are responsible**
- **Download Rosters, Attendance Lists for Meetings and Membership Reports**
- **Use the drop down to select the committee you want to view**
- **Use the Search to find members, and/or Filter members on Classification or Vote; also try the Advanced Search to add more search criteria!**
- **View or Assign Classification and Vote to any member directly on the page. Click on any name to view member’s application details**

- **Easy pie chart view of roster makeup and balance with warning message. Click “More” to see roster totals for Classification and vote**
- **View list of Pending Applications, make assignments directly in app, click on any name for a popup view of the member application**
- **View the Producer Wait List and make new assignments as votes become available**
- **Roster tab includes all members that belong to your roster.**
## Pending Applications

### Roster Maintenance

**Committee Summary**
- **Producer Votes Available:** 10
- **Total Official Voters:** 28
- **Total Members:** 60
- **Total Non Official Voters:** 32

### Total Pending Applications For All Committees

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Join Date</th>
<th>Classification</th>
<th>Official Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schwarzmenn, An...</td>
<td>schwazarzmanner.gmbh</td>
<td>06/20/2023</td>
<td>Producer</td>
<td>Yes</td>
</tr>
<tr>
<td>Salazar, Anna</td>
<td>Huntsman</td>
<td>03/27/2017</td>
<td>User</td>
<td>Yes</td>
</tr>
<tr>
<td>Dasdian, Ashok</td>
<td>Fauske &amp; Associates</td>
<td>08/21/2003</td>
<td>Producer</td>
<td>Yes</td>
</tr>
<tr>
<td>Abd El El, Ashraf...</td>
<td>Egyptian Organization for...</td>
<td>11/05/2008</td>
<td>General Interest</td>
<td>No-Inactive</td>
</tr>
<tr>
<td>Cik, Barry</td>
<td>G E M Testing &amp; Engry Labs</td>
<td>01/19/2005</td>
<td>User</td>
<td>Yes</td>
</tr>
<tr>
<td>Harrison, Benja...</td>
<td>General Interest</td>
<td>04/21/1986</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

© ASTM International

[www.astm.org](http://www.astm.org) // 15
## Member Application

### Wojcik, Patrick
- Email Id: wojcik@fausko.com

### Classification Information
- **Primary Activity:** Testing of product/service

### Organization Information
- **Organization Name:** Fausko & Associates, a Division of Stone & Webster, LLC
- **Division Name:**
- **Parent Organization:** Westinghouse Electric Co
- **Organization Website:** [https://www.fausko.com](https://www.fausko.com)

### Describe your products or services
At Fausko & Associates, we perform a variety of standardized flammability experiments on vapors and gases on samples from clients across various industries. Tests include flammability limits, limiting oxygen concentration, autoignition temperature, etc.

### Other Committees Information
<table>
<thead>
<tr>
<th>Committee Designation</th>
<th>Classification</th>
<th>Official Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>E27.04</td>
<td>Unclassified</td>
<td>No-Pending</td>
</tr>
</tbody>
</table>

[Download Application](#)
Select Classification & Vote

Roster Maintenance

Committee Summary

Producer Votes Available: 10

28 Total Official Voters
60 Total Members
32 Total Non Official Voters

More

Pending Applications 2 Producer Wait List 0

Name Organization
Wojcik, Patrick Fauske & Associates, a...
Bagaria, Pranav The Dow Chemical Company

Total Pending Applications For All Committees 907

Search

Name Organization Join Date Classification Official Vote
Schwarzmann, An... Eralysis GmbH 06/20/2023 Producer Yes
Salazar, Anna anna_salazar@h... Huntsman 03/27/2017 User Yes
Dastidir, Ashok Dastidir@Fausk... Fauske & Associates 08/21/2003 Producer Yes
Abed Eaal El Ha... asharf_nagip20... Egyptian Organization for... 11/05/2008 General Interest No-Inactive
Cik, Barry Barryimaturepe... G E M Testing & Engrg Labs 01/19/2005 User Yes
Harrison, Benja... kharrison@usout... 04/21/1986 General Interest Yes
Roster – All members

Roster Maintenance

Total Pending Applications For All Committees: 907

Roster

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Join Date</th>
<th>Classification</th>
<th>Official Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schwarzmann, An...</td>
<td>Ealytics GmbH</td>
<td>06/20/2023</td>
<td>Producer</td>
<td>Yes</td>
</tr>
<tr>
<td>Salazar, Anna</td>
<td>Huntsman</td>
<td>03/27/2017</td>
<td>User</td>
<td>Yes</td>
</tr>
<tr>
<td>Dastidar, Ashok</td>
<td>Fauske &amp; Associates</td>
<td>08/21/2003</td>
<td>Producer</td>
<td>Yes</td>
</tr>
<tr>
<td>Abed Eaal El Ha...</td>
<td>Egyptian Organization</td>
<td>11/05/2008</td>
<td>General Interest</td>
<td>No-Inactive</td>
</tr>
<tr>
<td>Cik, Barry</td>
<td>G E M Testing &amp; Engrg Labs</td>
<td>01/19/2005</td>
<td>User</td>
<td>Yes</td>
</tr>
<tr>
<td>Harrison, Benja...</td>
<td>kharrison@usout...</td>
<td>04/21/1986</td>
<td>General Interest</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Producer Wait List
Producer Wait List

_created when the number of potential voting producers is greater than the number of voting user, general interest and consumer members combined._

Producers are removed from the wait list and given votes when:

- New user and general interest members are added as voting members
- Other producer members resign
Member Classification Changed To Producer

Hello Julanna Longorio,

Within ASTM, roster maintenance is performed by the responsible committee officer. Provisions for official voting and assignment of classification are made based on review of new member applications, change of employment submissions and, as needed, updates that maintain committee balance. On 01/10/2024 an officer of Committee C07.90 updated your membership based on information you provided.

As a result, you have been assigned the classification of Producer. Please note, in some cases, changes to classification on the main committee may be made automatically. ASTM Regulations state that a member classified on any subcommittee as a Producer shall be classified as a Producer on the main committee. If you were recently classified on a subcommittee as Producer, your classification may have automatically been changed to Producer for this main committee.
Roster Maintenance Reports
Inactivity Notification to Member

From: standard@astm.org <standard@astm.org>

Subject: ASTM Committee F18 and Subcommittee Ballot Inactivity Notification - 09/27/2023

Your participation in the development and maintenance of technically sound F18 standards is critical. Ballot return is an integral part of the consensus process and is a requirement of official voting members.

ASTM Regulations require that we notify official voting members of ballot inactivity. Failure to return three consecutive ballots will result in termination of a member’s official vote (see section 5 of the Regulations Governing ASTM Technical Committees) in the absence of circumstances acceptable to the Executive Subcommittee (Main Committee ballots) or the Subcommittee Chair (Subcommittee ballots).

ASTM’s balloting records indicate that we have not received your response to the consecutive ballots detailed in the link below. Please click on this link to review your ballot inactivity summary and to advise the Committee regarding your future voting status/membership.

https://balloting.astm.org/BallotInActivityWeb/BallotInActivityForm.aspx?Account=000352607&Main=F18&RunDate=20230927

Alternatively, please copy and paste the hyperlink address into your internet browser.

If you have experienced technical difficulties with the ASTM ballot process, we apologize and would appreciate you alerting your staff manager as soon as possible. If you have had a change in email address or employment that may have prevented ballot notifications from reaching you, please update your contact information on the website at https://member.astm.org/MyASTM.

Thank you.
Ballot Inactivity Report
Ballot Inactivity Report

ASTM Committee C28

Membership Report

Summary Report of C28 Ballots Not Returned

Report Date: 10/18/2023
Members Notified: 10/04/2023

In accordance with ASTM Regulations, failure to return three consecutive main committee ballots shall result in termination of official votes in the absence of circumstances acceptable to the executive subcommittee. This report should be discussed at the upcoming meeting. The Membership Secretary should complete any approved changes in the Roster Maintenance application or contact your staff manager for assistance.

<table>
<thead>
<tr>
<th>MEMBER CONTACT INFORMATION</th>
<th>CONSECUTIVE BALLOTS NOT RETURNED</th>
<th>DESIGNATIONS OF LAST MISSED BALLOTS</th>
<th>RESPONSE FROM VOTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thommes, Matthias</td>
<td>5</td>
<td>(23-04) (23-03) (23-02) (25-01) (22-05)</td>
<td>Retain Vote</td>
</tr>
<tr>
<td>University Erlangen-Nuremberg United States 49.913.1 85 <a href="mailto:matthias.thommes@fau.de">matthias.thommes@fau.de</a></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kim, Donghyun</td>
<td>3</td>
<td>(23-01) (22-01) (21-01)</td>
<td>No Response</td>
</tr>
<tr>
<td>Korea Institute of Ceramic Engineering and Technology Korea, Republic of 8255792765 <a href="mailto:dhkim1208@kicet.re.kr">dhkim1208@kicet.re.kr</a></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Meeting Attendance List
# Meeting Attendance List

**Meeting Date:**

Members - check the box next to your name. Proxy holders: submit proxy to the Chair, check the box next to the member's name for the proxy you hold and initial. Visitation: sign visitor sheet. To join the committee, go to astm.org/membership or stop by the ASTM registration desk. Return attendance list to Chair so that the number of attending members, proxies, and visitors may be recorded in minutes.

<table>
<thead>
<tr>
<th>NAME &amp; ORGANIZATION</th>
<th>CLASSIFICATION</th>
<th>OFFICIAL VOTE</th>
<th>JOIN DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Abou el Hassan, Waela</strong>&lt;br&gt;Egyptian Organization for Standardization and Quality - EOS</td>
<td>General Interest</td>
<td>No-Non-Voter</td>
<td>11/05/2008</td>
</tr>
<tr>
<td><strong>Allen, C Brent</strong>&lt;br&gt;Compass Construction, Inc.</td>
<td>User</td>
<td>Yes</td>
<td>01/24/2011</td>
</tr>
<tr>
<td><strong>Allen, Richard L</strong>&lt;br&gt;International Staple, Nail Tool Association ISANTA</td>
<td>User</td>
<td>Yes</td>
<td>11/30/2017</td>
</tr>
<tr>
<td><strong>Anderson, Graeme</strong>&lt;br&gt;Tech Metals Ltd</td>
<td>General Interest</td>
<td>No-Redundant Interest</td>
<td>02/20/1998</td>
</tr>
<tr>
<td><strong>Armbruster, Ted</strong></td>
<td>General Interest</td>
<td>Yes</td>
<td>12/02/2004</td>
</tr>
<tr>
<td><strong>Balibasser, Randy S</strong>&lt;br&gt;PTC Alliance Endurance Industries</td>
<td>Producer</td>
<td>Yes</td>
<td>08/27/2020</td>
</tr>
<tr>
<td><strong>Bauer, Barry</strong>&lt;br&gt;Forterra Building Products</td>
<td>User</td>
<td>Yes</td>
<td>04/29/2014</td>
</tr>
<tr>
<td><strong>Bosshard, Richard M</strong>&lt;br&gt;ASME</td>
<td>General Interest</td>
<td>Yes</td>
<td>10/21/2003</td>
</tr>
<tr>
<td><strong>Bottcher, Kristine D</strong>&lt;br&gt;Bender Specialties Corporation</td>
<td>General Interest</td>
<td>Yes</td>
<td>03/25/2015</td>
</tr>
<tr>
<td><strong>Adameczyk, Ronald D</strong>&lt;br&gt;Lock Joint Tubing Inc</td>
<td>User</td>
<td>No-Redundant Interest</td>
<td>08/23/2004</td>
</tr>
<tr>
<td><strong>Allen, Dan</strong>&lt;br&gt;Super Steel Building Products Inc</td>
<td>User</td>
<td>Yes</td>
<td>02/26/2004</td>
</tr>
<tr>
<td><strong>Ameen, Jason</strong>&lt;br&gt;WORTHINGTON ARMSTRONG VENTURE</td>
<td>User</td>
<td>Yes</td>
<td>08/09/2016</td>
</tr>
<tr>
<td><strong>Andrews, Dennis R</strong>&lt;br&gt;Accident and Safety Consultant</td>
<td>General Interest</td>
<td>Yes</td>
<td>02/03/2012</td>
</tr>
<tr>
<td><strong>Bolka, William</strong>&lt;br&gt;6000 USA</td>
<td>General Interest</td>
<td>No-Inactive</td>
<td>10/02/2015</td>
</tr>
<tr>
<td><strong>Bartlett, Will</strong>&lt;br&gt;Northwest Consulting Civil Engineers</td>
<td>General Interest</td>
<td>Yes</td>
<td>02/17/2014</td>
</tr>
<tr>
<td><strong>Beaver, Jesse L</strong>&lt;br&gt;Simms Consulting</td>
<td>User</td>
<td>Yes</td>
<td>09/27/2012</td>
</tr>
<tr>
<td><strong>Bennett, Caroline R</strong>&lt;br&gt;University of Kansas</td>
<td>General Interest</td>
<td>Yes</td>
<td>03/23/2015</td>
</tr>
<tr>
<td><strong>Bieksa Jr, Ben W</strong>&lt;br&gt;Natural Gas Industry Co. Office</td>
<td>Producer</td>
<td>No-Request No Vote</td>
<td>03/12/1997</td>
</tr>
</tbody>
</table>
Membership Report

Roster Maintenance

Committee Summary

28 Total Official Voters
60 Total Members
32 Total Non-Official Voters

Producer Votes Available: 10

Meeting Attendance List

Meeting Date: MM/DD/YYYY

Membership Report

Start Date: 07/18/2023
End Date: 09/18/2024

- New Members
- Members Changing Employment
- Members Removed from Roster
- Current Producer Wait List
- Current Affiliate Members
- Committee Balance
- Inactivity Report
- Honorary Members List

Select All

Download
# Membership Report

**ASTM Committee E20**

## Membership Report

**Created On:** 01/18/2024

**New Committee Members**

**Date Range:** 07/18/2023 - 01/18/2024

**Total Report Count: 8**

<table>
<thead>
<tr>
<th>NAME &amp; ORGANIZATION</th>
<th>CLASSIFICATION</th>
<th>OFFICIAL VOTE</th>
<th>JOIN DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steelhammer, Robert H</td>
<td>Producer</td>
<td>No-Pending</td>
<td>07/20/2023</td>
</tr>
<tr>
<td>Sandelius Instruments, Inc.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subcommittees:** E20.03, E20.11, E20.12, E20.13, E20.14

<table>
<thead>
<tr>
<th>Meacock, Rachel</th>
<th>Unclassified</th>
<th>No-Nominate Non-Voter</th>
<th>08/02/2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASTM International</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subcommittees:**

<table>
<thead>
<tr>
<th>Cornell, Joel</th>
<th>User</th>
<th>No-Pending</th>
<th>08/31/2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOCOSOLUTIONS LLC</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subcommittees:** E20.03, E20.11, E20.14

<table>
<thead>
<tr>
<th>Weglarz, Scott</th>
<th>User</th>
<th>No-Pending</th>
<th>10/10/2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathy Construction</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Wegner, Jermaine D</th>
<th>User</th>
<th>No-Pending</th>
<th>11/05/2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Boeing Company</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subcommittees:** E20.11
<table>
<thead>
<tr>
<th>A</th>
<th>Main Officer Title</th>
<th>Name</th>
<th>Organization</th>
<th>Join Date</th>
<th>Classification</th>
<th>Classification Assigned Date</th>
<th>Official Vote</th>
<th>No Vote Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Chair</td>
<td>Horsch, Steve</td>
<td>Dow Chemical</td>
<td>10/27/2015</td>
<td>Producer</td>
<td>05/15/2019</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Vice-Chair</td>
<td>Dastidar, Ashok G</td>
<td>Fauske &amp; Associates</td>
<td>08/21/2003</td>
<td>Producer</td>
<td>02/07/2008</td>
<td>Yes</td>
<td>Request No Vote</td>
</tr>
<tr>
<td>4</td>
<td>Membership Sec</td>
<td>Henricksen, Jacob</td>
<td>Fauske &amp; Associates LLC</td>
<td>01/19/2022</td>
<td>Producer</td>
<td>05/10/2022</td>
<td>No</td>
<td>Redundant Interest</td>
</tr>
<tr>
<td>5</td>
<td>Secretary</td>
<td>Bellair, Robert</td>
<td>Dow Chemical</td>
<td>05/20/2015</td>
<td>Producer</td>
<td>05/20/2015</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Staff Manager</td>
<td>Robbins, Krista</td>
<td>ASTM International</td>
<td>07/15/2016</td>
<td>Unclassified</td>
<td>07/15/2016</td>
<td>No</td>
<td>Non Voter</td>
</tr>
<tr>
<td>7</td>
<td>Administrative Ass</td>
<td>Wilhelm, James</td>
<td>ASTM International</td>
<td>04/21/2022</td>
<td>Unclassified</td>
<td>04/21/2022</td>
<td>No</td>
<td>Non Voter</td>
</tr>
<tr>
<td>8</td>
<td>Editor</td>
<td>Meacock, Rachel</td>
<td>ASTM International</td>
<td>08/02/2023</td>
<td>Unclassified</td>
<td>08/02/2023</td>
<td>No</td>
<td>Non Voter</td>
</tr>
<tr>
<td>9</td>
<td></td>
<td>Abed Eas Al Hameed, Ashiri</td>
<td>Egyptian Organization for Standardization and Qualif</td>
<td>11/05/2008</td>
<td>General Interest</td>
<td>11/05/2008</td>
<td>No</td>
<td>Inactive</td>
</tr>
<tr>
<td>10</td>
<td></td>
<td>Babrauskas, Vytenis</td>
<td>Fire Science &amp; Technology Inc</td>
<td>04/21/1999</td>
<td>User</td>
<td>04/21/1999</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td></td>
<td>Badreen, Christopher</td>
<td>Natural Resources Canada</td>
<td>12/19/2022</td>
<td>Producer</td>
<td>05/17/2023</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td></td>
<td>Bagaria, Pranav</td>
<td>The Dow Chemical Company</td>
<td>01/02/2024</td>
<td>Unclassified</td>
<td>01/02/2024</td>
<td>No</td>
<td>Pending</td>
</tr>
<tr>
<td>13</td>
<td></td>
<td>Bartol, Daniel</td>
<td>AIRGAS SPECIALTY GASES</td>
<td>03/24/2017</td>
<td>User</td>
<td>03/24/2017</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td></td>
<td>Beaufre, Ginger</td>
<td>IEP Technologies LLC, Combustion Research Center</td>
<td>04/01/2015</td>
<td>Producer</td>
<td>04/01/2015</td>
<td>No</td>
<td>Inactive</td>
</tr>
<tr>
<td>15</td>
<td></td>
<td>Benedetti, Robert P</td>
<td>National Fire Protection Assoc</td>
<td>01/01/0001</td>
<td>General Interest</td>
<td>invalid date</td>
<td>No</td>
<td>Inactive</td>
</tr>
<tr>
<td>16</td>
<td></td>
<td>Bethel, Donald L</td>
<td>Huntsman Advanced Materials</td>
<td>04/27/2022</td>
<td>User</td>
<td>05/10/2022</td>
<td>No</td>
<td>Redundant Interest</td>
</tr>
<tr>
<td>17</td>
<td></td>
<td>Blaine, Roger L</td>
<td>Air Products</td>
<td>01/01/1978</td>
<td>General Interest</td>
<td>06/12/1993</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td></td>
<td>Blasius, James R</td>
<td>In Cide Technologies Inc</td>
<td>10/08/2004</td>
<td>Producer</td>
<td>10/08/2004</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>19</td>
<td></td>
<td>Britton, Laurence G</td>
<td>The Dow Chemical Company</td>
<td>01/24/1997</td>
<td>User</td>
<td>01/24/1997</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td></td>
<td>Chaikroberty, Dr. Kalyon Kun</td>
<td>The Dow Chemical Company</td>
<td>12/09/2022</td>
<td>User</td>
<td>06/17/2023</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>21</td>
<td></td>
<td>Chavez Sumariva, Nadia Ly</td>
<td>Centro Nacional de Recursos Estrategicos de Salud</td>
<td>12/21/2017</td>
<td>User</td>
<td>12/21/2017</td>
<td>No</td>
<td>Inactive</td>
</tr>
<tr>
<td>22</td>
<td></td>
<td>Chen, Ligong</td>
<td>Shenzhen Academy of Metrology and Quality Inspect</td>
<td>01/19/2015</td>
<td>General Interest</td>
<td>01/19/2015</td>
<td>No</td>
<td>Non Voter</td>
</tr>
<tr>
<td>23</td>
<td></td>
<td>Cik, Barry A</td>
<td>G E M Testing &amp; Engg Labs</td>
<td>01/19/2005</td>
<td>User</td>
<td>01/19/2005</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td></td>
<td>Colomb, Matthias Andre</td>
<td>Mitsubishi Polysilicon</td>
<td>11/12/2018</td>
<td>User</td>
<td>11/12/2018</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td></td>
<td>Di, Shicong</td>
<td>Shanghai Inst Standards</td>
<td>03/21/2017</td>
<td>General Interest</td>
<td>03/21/2017</td>
<td>No</td>
<td>Inactive</td>
</tr>
<tr>
<td>27</td>
<td></td>
<td>Fei, Huang</td>
<td>Qingdao Safety Engineering Institute, SINOPEC</td>
<td>08/08/2015</td>
<td>User</td>
<td>08/10/2015</td>
<td>No</td>
<td>Redundant Interest</td>
</tr>
</tbody>
</table>
Handling New Member Applications & Change of Employment

➢ Authority granted by Executive Subcommittee to Membership Secretary to approve applications between meetings
  • Action is subsequently reviewed by Exec

➢ Create a Membership Report for review by Executive

➢ Main Committee Rosters can be approved either by:
  ➢ Executive Subcommittee meetings
  ➢ Ballot of Executive Subcommittee

➢ Subcommittee Chairs have authorization over Subcommittee rosters
Steps in the Membership Classification & Voting Process

A member Joins your committee
- Receive email notice of new member application

Membership Secretary Review
- Pending applications are compared to existing Roster and Scope of Committee.

Classification, Voting Rights Assignment

Review and Approval by Executive
- Executive majority approval required for all Main Committee assignments.

Option for Appeal for Review
- Any member can request the Executive to review and consider additional information.
  - COTCO appeal review

www.astm.org // 33
Questions?
Thank you for attending!

www.astm.org