OPENING PRESENTATIONS
Aerospace industry representatives provided a great background of industry needs and successes in order to lay the ground work for Standards Roadmapping and Outreach Strategy discussions that followed. Presentations by:

- Sam Haycraft – F46 Main Committee Chairman
- Jim Sparks – Industry Representative
- Mike Adamson – Aircraft Electronics Association Representative and F46 Secretary
- Earl Lawrence – US Federal Aviation Administration. Small Airplane Directorate

*Presentations attached to F46 meeting minutes posted online for F46 members.

ANNOUNCEMENT AND INTRODUCTION OF ELECTED F46 OFFICERS

- Chairman - Samuel A. Haycraft, West Star Aviation, Inc.
- First Vice-Chairman - Steve King – Cox Enterprises, Inc.
- Second Vice-Chairman – Patrick Delahoussaye, Pioneer Management, LLC
- Recording Secretary – Mike Adamson, Aircraft Electronics Association
- Membership Secretary – Mark J. Mata, Satcom Direct, Inc.

NEW SUBCOMMITTEE STRUCTURE

- F46.01 Aerospace Engineers and Technicians
- F46.02 Avionics and Information Technology Endorsements
- F46.03 Airframe and Systems Endorsements
- F46.04 Powerplant Endorsements
- F46.05 Furnishings and Equipment Endorsements
- F46.91 Terminology
- F46.92 Regulatory Liaison
- F46.93 Academic and Industry Liaison

*Subcommittee Scopes of technical standards work are posted to the Committee Documents page
STANDARDS ROADMAPPING RESULTS

Initial work for standards took place where attendees determined a priority of standards works needed to begin in F46.01 on Aerospace Engineers and Technicians. The intent is to develop initial framework standards and certifications with specialized endorsements to follow. The committee is open to additional work by other stakeholder groups. As a result, the following standards will begin:

1. **WK51565** Practice for Core Competencies of Aerospace Personnel  
   Technical Contact – Jon Haag
2. **WK51566** Practice for Soft Skills of Aerospace Personnel  
   Technical Contact – JD McHenry
3. **WK51567** Practice for Compliance Documentation of Aerospace Personnel  
   Technical Contact – George Walters
4. **WK51568** Practice for Airframe and Systems Personnel  
   Technical Contact – Chad Doehring
5. **WK51569** Practice for Powerplant Personnel  
   Technical Contact – Marlin Priest
6. **WK51570** Practice for Equipment and Furnishings Personnel  
   Technical Contact – Paul Cummings
7. **WK51571** Practice for Aircraft Electronics Technician  
   Technical Contact – Mike Adamson

To directly impact the content of these standards, please let the technical contact and Christine DeJong know so we can add you to the online collaboration area. [Video Demo of the ASTM Collaboration Area](#)

OUTREACH STRATEGY

In order to build a truly market relevant industry consensus standard, relevant stakeholders should be at the table. As F46 gains momentum, the goal is to engage the following organizations. It is urged that members reach out to their contacts to get them involved. Share the video linked below in order to maintain a consistent message delivery. If you build it they will come!

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CALL FOR LEADERSHIP!

The committee still needs subcommittee chairman positions filled for all the subcommittee named above. Contact Sam Haycraft and Christine if you volunteer or have suggestions.

GET INVOLVED SOONER RATHER THAN LATER

There is only one way to maximize your influence – directly participate in the task groups formed. ASTM offers online training all year long. Check out the [Virtual Classroom for Members](#).

JOINING SUBCOMMITTEES

Login to your My Committees page and view your account on the left column. Click on “Join Additional Committees”. If you don’t see this option, simply email Staff which of the above subcommittees you wish to join. Learn how to login Here: [Website Navigation Videos](#)

Staff Contacts:
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