



ASTM Virtual Officers' Training Workshop

Task Group Chairman and Technical Contact Responsibilities

Objectives

- At the end of this module, you will be able to serve effectively as a Task Group Chair and Technical Contact by:
 - Handling administrative responsibilities
 - Conducting an effective task group meeting
 - Preparing items for Sub and Main Committee ballots
 - Resolving negative votes on the website
 - Utilizing available resources at ASTM Headquarters

Being an Effective Task Group Chairman / Technical Contact



What is a Task Group?

- May be formed to...
 - Create new standards
 - Review and revise standards
 - Develop a precision and bias statement
 - Promote membership/publicize activities
 - Review standards editorially
 - Determine a need for a symposium
- Non-members allowed to participate

Responsibilities of Task Group Chairman

- Establish missions and goals of task group
- Assign a small working group with experience and expertise
 - Ensure key players of industry are involved
- Assign tasks with deadlines
- Organize developmental meetings
 - Use face to face or virtual meetings
- Coordinate task group reports at subcommittee meetings

Scheduling a Virtual Meeting



- Can be done through your staff manager or through the My Committees page
- Virtual meetings and conference calls in between face to face meetings helps accelerate the standards development process

Scheduling a Virtual Meeting

The screenshot shows the MyASTM website interface. The browser title is "ASTM International - MyASTM - MyCommittees - Windows Internet Explorer". The address bar shows the URL: http://myastm.astm.org/COMLIST/AUTH/filtrex40.cgi?usr6/htdocs/newpilot.com/dynaindex_discount.frm. The page header includes the ASTM International logo and the text "Standards Worldwide - Home". A navigation menu on the left lists options like "ASTM Home", "MyChoices", "MyCommittees", "Digital Library Home", "Change Password", "Update Your Information", "Invite A Colleague", and "Help". Below this is a "My Tools" section with links for "Ballots & Work Items", "Meetings, Minutes & Agendas", "Additional Resources", "Roster Maintenance", and "Negatives & Comments". The main content area features a "MyASTM" banner, a welcome message for "Rick Lake", and a prompt to check contact information. There are three dropdown menus: "My Outstanding Ballots" (Select ballot), "My Next Meetings" (Select meeting), and "My WK (Work Items)" (Select work item). Below these is a "MyCollaboration Areas" dropdown (Select Collaboration Area). The "MyCommittees" section lists three committees: "Committee A05 on Metallic-Coated Iron and Steel Products", "Committee B08 on Light Metals and Alloys", and "Committee C17 on Fiber-Reinforced Cement Products". Each committee has a grid of links for "Terminology Dictionary", "Minutes", "Rosters", "Meetings & Symposia", "Agendas", "Committee Documents", and "Standards Tracking". The "Plan Online Mtg/Conf" link under the "Light Metals and Alloys" committee is circled in red. The account number "1073490" is also circled in red. The footer shows the URL http://myastm.astm.org/CUSTOMERS/VIRTUAL_MEETINGS/filtrex40.cgi?index.frm and the status "Internet | Protected Mode: Off".

Effectively Running a Meeting

- Before the Meeting
 - Prepare task group report
 - Include ballot results
 - Review ballot results, correspondence with negative voters, any action items from previous meeting
 - For subcommittee meetings, contact subcommittee chairman with meeting requirements (e.g. A/V equipment, additional meeting space or time changes)

Effectively Running a Meeting

- During the Meeting
 - Start on time
 - Review the agenda and revise as necessary
 - If using virtual meeting tools, be sure all attendees know how to log in and use meeting tools
 - Recognize attendees who wish to speak
 - Maintain Order

Task Group Reports

- Written report to be included in subcommittee minutes
- Report should include . . .
 - The status of the project, including projected timeline for milestones
 - A recommendation on items for ballot
 - A recommendation for disposition of negative votes
 - Requests for data, review or assistance from ILS

Responsibilities of Technical Contact

- Main author of new draft standard or revision
- Should be very familiar with standard
- Needs experience, knowledge and good communication skills
- May be asked to address technical questions about the standard, but cannot provide official interpretations
- Consider revisions needed based on customer inquiries

Inquiries on Standards

- ASTM membership and staff are prohibited from offering official interpretation of standards
- Official responses must follow Section 16 of the ASTM Regulations
- Inquiries can be handled informally by Subchairs and technical contacts
- Be clear that the response is a personal opinion
- Do not use ASTM stationery for the response

Leading the Balloting Process

- Gain approval by subcommittee chairman for work item registration
- Register work item online and keep updated
 - Rationale for the activity
 - Scope, keywords, target ballot date
- Draft the standard or revision
- Submit ballot item online with rationale / cover letter
 - Background information, resolution of negatives, contact information

Registering a Work Item



Registering a Work Item



Standards Worldwide - Home

ASTM Home

MyChoices

MyCommittees

Digital Library Home

Change Password

Update Your Information

Invite A Colleague

Join Additional Committees

Drop Subcommittees

Help

My Tools

Ballots & Work Items

Meetings, Minutes & Agendas

Additional Resources

Roster Maintenance

Negatives & Comments

206

Logout

Order History

Site Map

Support

Contact

Web/IP Policies

Copyright/Permissions

Print

MyASTM

MyASTM/MyCommittees

Welcome, Kathleen McClung - Recent Activity

Please check your contact information and update if needed.

My Outstanding Ballots

2

My WK (Work Items)

Select ballot

Select work item

My Collaboration Areas

Select Collaboration Area

MyCommittees

Committee A04 on Iron Castings

Submit/Edit

Minutes

Rosters

Meetings & Symposia

Agendas

Committee Documents

Standards Tracking

Committee B04 on Metallic and Inorganic Coatings

Main Page

Ballots

Minutes

Rosters

Meetings & Symposia

Agendas

Committee Documents

Standards Tracking

Committee C04 on Vitrified Clay Pipe

Main Page

Ballots

Minutes

Rosters

Meetings & Symposia

Agendas

Committee Documents

Standards Tracking

Account#: 1136836

Registering a Work Item


ASTM Work Item Registration & Ballot Item Submittal - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://myastm.astm.org/CUSTOMERS/filtrex40.cgi?usr6/htdocs/newpilot.com/WKBT/index.frm

ASTM Work Item Registra... x ASTM International - Standa... x +

Guide For Writing Standards | [MyASTM](#) | [Tech Support](#) | [Log Out](#)

 **ASTM Work Item Registration and Ballot Item Submittal**

Choose from the following options:

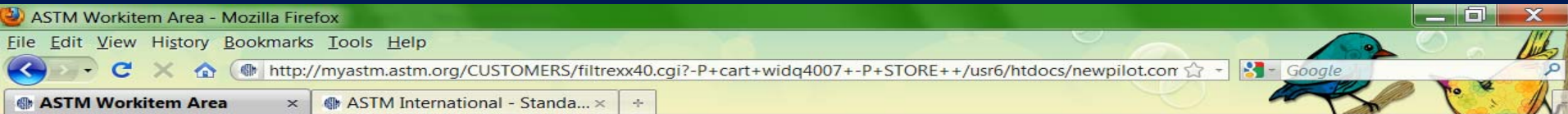
I need to register a Work Item for a Revision or New Standard.
For Reapproval, Withdrawal or Reinstatement ballot actions; go to Option 2 - [Ballot Item Submittal](#) (Work Item registration not required)

I need to Submit an Item to Ballot.
For Revisions and New Standards, please have a Work Item number. Go To Option 1 - [Work Item Registration](#) if WK registration is needed.

I need to Edit an existing Work Item or Update the Target Date.

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Registering a Work Item



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ASTM Work Item Registration Area

Type



Work Item registration is required for New Standards and Revisions to Existing Standards.

What type of Work Item are you submitting?

- Proposed New ASTM Standard Revision(s) to an Existing ASTM Standard.

Note: to submit a ballot item for reapprovals, withdrawals, or reinstatements go to "[Submission of Ballot Items](#)". Work Item Registration not required

Select the Main Committee and Subcommittee sponsoring the Work Item:

Please Select a Committee

Please Select a Subcommittee...

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ASTM Collaboration Area

- Utilizing the collaboration area creates a central location for draft documents, related files and task group comments
 - Stores task group member information
 - Easily send email to entire task group
- Collaboration area can be established as part of the work item registration process or at a later date
- To access your collaboration area once it is created...



INTERNATIONAL
Standards Worldwide - Home

Logout

Order History Site Map Support Contact Web/IP Policies Copyright/Permissions

Print

MyASTM

MyASTM/MyCommittees

Welcome, Christine De Jong

Please check your contact information and update if needed.

My Outstanding Ballots

Select ballot

My Next Meetings

Select meeting

My WK (Work Items)

Select work item

MyCollaboration Areas

Select Collaboration Area

- ASTM Home
- MyChoices
- MyCommittees
- Digital Library Home
- Change Password
- Update Your Information
- Invite A Colleague
- Help

My Tools

- Ballots & Work Items >
- Meetings, Minutes & Agendas >
- Additional Resources >
- Roster Maintenance
- Negatives & Comments

Account#: 1115982

[Order History](#)

Christine De Jong

cdejong@astm.org

ASTM International

100 Barr Harbor Drive
Po Box C700
WEST CONSHOHOCKEN
PA 19428
United States

MyCommittees

Committee A06 on Magnetic Properties

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
---------------------------	-------------------------	-------------------------	-------------------------	---	-------------------------	-------------------------------------	------------------------------------

Committee C03 on Chemical-Resistant Nonmetallic Materials

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
---------------------------	-------------------------	-------------------------	-------------------------	---	-------------------------	-------------------------------------	------------------------------------

Committee D16 on Aromatic Hydrocarbons and Related Chemicals

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
---------------------------	-------------------------	-------------------------	-------------------------	---	-------------------------	-------------------------------------	------------------------------------

Committee D26 on Halogenated Organic Solvents and Fire Extinguishing Agents

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
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Committee D27 on Electrical Insulating Liquids and Gases

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
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Committee D31 on Leather

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
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Committee E20 on Temperature Measurement

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
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Committee E21 on Space Simulation and Applications of Space Technology

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
---------------------------	-------------------------	-------------------------	-------------------------	---	-------------------------	-------------------------------------	------------------------------------



ASTM Collaboration Area

Collaboration on [WK22009](#) - New Standard Reporting Photovoltaic Non-Concentrator System Performance

Created: Target Date: 2010-01-01 Technical Contact : [Adrienne Kimber](#)

Drafts

Discussion

Files

Members

History

Work Item Description:

PV system integrators and purchasing agencies will use this standard for acceptance testing and long-term performance. This test methods avoids device temperature measurements, and reports actual performance levels.

[Edit Work Item >>](#)

Draft Standard

[Learn More >>](#)

[Upload New Draft](#)

[Add/Update Message](#)

- **Draft 8** - Received Friday, July 23 2010 18:54:02 from [Adrienne Kimber](#)

[View Comments](#) ▾

[View All Drafts](#)

Comment/Suggest Changes on Draft 8

[Learn More >>](#)

Comment on Draft 8 :

*Enter a comment

B *I* U ABC | |

[Attach Comment File](#) ▾

Submit Comment

What's New?

[New Comment](#)

by David Ugolini, Monday, August 2 2010 21:21:31

[New Comment](#)

by Daryl Myers, Tuesday, July 27 2010 18:42:16

[New Draft \(8\)](#)

Friday, July 23 2010 18:54:02

[More](#)

Administration

[Remove Drafts](#)

[Invite/Remove Members](#)

[Add/Remove/Edit Timeline](#)

[Remove Files](#)

[Remove Comments](#)

[Remove Discussions](#)

Related Links

[Edit Work Item](#)

[Submit Item For Ballot](#)

[Schedule Online Mtg/Conf. Call](#)

[Collaboration Video Demo](#)

Viewing Adrienne's applicati...

Submitting a Ballot Item



Submitting a Ballot Item

The screenshot shows the MyASTM user interface. At the top, there is a navigation bar with links for Logout, Order History, Site Map, Support, Contact, Web/IP Policies, and Copyright/Permissions. Below this is a 'Print' button. The main header area features the MyASTM logo and a banner image. The user is identified as Christine De Jong, and a welcome message is displayed. A section for 'My Outstanding Ballots', 'My Next Meetings', and 'My WK (Work Items)' contains dropdown menus for selecting ballot, meeting, and work item. Below this is a 'MyCollaboration Areas' dropdown menu. A red circle highlights the 'My Tools' menu, specifically the 'Ballots & Work Items' option, which has a sub-menu containing 'Submit/Edit'. Other menu items include 'Meetings, Minutes & Agendas', 'Additional Resources', 'Roster Maintenance', and 'Negatives & Comments'. The main content area displays a table of committees, including 'Committee C03 on Chemical-Resistant Nonmetallic Materials', 'Committee D16 on Aromatic Hydrocarbons and Related Chemicals', 'Committee D26 on Halogenated Organic Solvents and Fire Extinguishing Agents', and 'Committee D27 on Electrical Insulating Liquids and Gases'. Each committee entry includes links for 'Main Page', 'Ballots', 'Minutes', 'Rosters', 'Meetings & Symposia', 'Agendas', 'Committee Documents', and 'Standards Tracking'. The user's account information is shown on the left, including account number 1115982, name Christine De Jong, and email cdejong@astm.org.

ASTM INTERNATIONAL
Standards Worldwide - Home

Logout Order History Site Map Support Contact Web/IP Policies Copyright/Permissions

Print

MyASTM

MyASTM/MyCommittees
Welcome, Christine De Jong
Please check your contact information and update if needed.

My Outstanding Ballots **My Next Meetings** **My WK (Work Items)**

Select ballot Select meeting Select work item

MyCollaboration Areas

Select Collaboration Area

My Tools

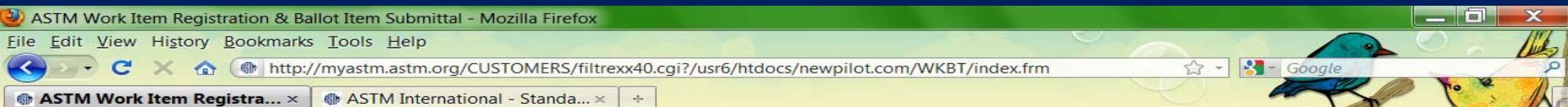
- Ballots & Work Items** > **Submit/Edit**
- Meetings, Minutes & Agendas > Inactivity Reports
- Additional Resources > Launch Collaboration Area
- Roster Maintenance
- Negatives & Comments

Account#: 1115982
[Order History](#)
Christine De Jong
cdejong@astm.org
ASTM International

100 Barr Harbor Drive
Po Box C700
WEST CONSHOHOCKEN
PA 19428
United States

Committee Name	Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
Committee C03 on Chemical-Resistant Nonmetallic Materials	Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
Committee D16 on Aromatic Hydrocarbons and Related Chemicals	Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
Committee D26 on Halogenated Organic Solvents and Fire Extinguishing Agents	Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
Committee D27 on Electrical Insulating Liquids and Gases	Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking

Submitting a Ballot Item



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ASTM Work Item Registration and Ballot Item Submittal

Choose from the following options:

- I need to register a Work Item for a Revision or New Standard.**
For Reapproval, Withdrawal or Reinstatement ballot actions; go to Option 2 - [Ballot Item Submittal](#) (Work Item registration not required)
- I need to Submit an Item to Ballot.**
For Revisions and New Standards, please have a Work Item number. Go To Option 1 - [Work Item Registration](#) if WK registration is needed.
- I need to Edit an existing Work Item or Update the Target Date.**

Continue

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Submitting a Ballot Item



ASTM Ballot Item Submittal Area

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Step 1: Select Authorization and Ballot Type



To ballot a new standard, revision or reapproval with editorial change you will be required to upload a document, including a ballot rationale statement, at the end of the submittal process. Please have your item ready before you proceed.

Select the Main Committee and Subcommittee sponsoring the Ballot Item:

Please Select a Committee

Please Select a Subcommittee...

Select an action:

- New Standard
- Revision
- Reapproval
- Withdrawal
- Reinstatement

What Ballot Level are you submitting?

- Subcommittee Ballot
- Concurrent Subcommittee/Main Committee/Society Review

Has the Ballot Item been authorized at a Subcommittee meeting or by the Subcommittee Chairman?

- Yes
- No

While Item is On Ballot

- Monitor negative votes
- Communicate quickly with negative voters
- Email notifications will be sent when a negative vote or comment has been received
- Ability to view, print and download negatives and comments by item number and ballot

After Ballot Closes

- Collect all comments and negatives
- Contact negative voter prior to subcommittee meeting
- Communicate with subcommittee chairman how much time will be needed during the subcommittee meeting to address negatives
- Schedule a virtual meeting prior to subcommittee meeting if necessary to discuss negatives
- Inform negative voters of the outcome of vote consideration

Reviewing Negatives & Comments

The screenshot shows the MyASTM user interface. At the top, there is a navigation bar with links for Logout, Order History, Site Map, Support, Contact, Web/IP Policies, and Copyright/Permissions. A Print button is also visible. The main header area features the MyASTM logo and a banner image. Below the header, a welcome message for Christine De Jong is displayed, along with a prompt to check contact information. A section for My Outstanding Ballots, My Next Meetings, and My WK (Work Items) contains dropdown menus for selection. A MyCollaboration Areas dropdown is also present. The MyTools sidebar on the left includes options like Ballots & Work Items, Meetings, Minutes & Agendas, and Negatives & Comments, which is highlighted with a red circle. The main content area lists several committees with their respective sub-pages: Committee A06 on Magnetic Properties, Committee C03 on Chemical-Resistant Nonmetallic Materials, Committee D16 on Aromatic Hydrocarbons and Related Chemicals, Committee D26 on Halogenated Organic Solvents and Fire Extinguishing Agents, Committee D27 on Electrical Insulating Liquids and Gases, Committee D31 on Leather, Committee E20 on Temperature Measurement, and Committee E21 on Space Simulation and Applications of Space Technology.

Logout Order History Site Map Support Contact Web/IP Policies Copyright/Permissions

Print

MyASTM

MyASTM/MyCommittees
Welcome, Christine De Jong
Please check your contact information and update if needed.

My Outstanding Ballots **My Next Meetings** **My WK (Work Items)**
Select ballot Select meeting Select work item

MyCollaboration Areas
Select Collaboration Area

MyTools

- Ballots & Work Items >
- Meetings, Minutes & Agendas >
- Additional Resources >
- Roster Maintenance
- Negatives & Comments**

Account#: 1115982
[Order History](#)
Christine De Jong
cdejong@astm.org
ASTM International

100 Barr Harbor Drive
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PA 19428
United States

MyCommittees

Committee A06 on Magnetic Properties

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
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Committee C03 on Chemical-Resistant Nonmetallic Materials

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
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Committee D16 on Aromatic Hydrocarbons and Related Chemicals

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
---------------------------	-------------------------	-------------------------	-------------------------	---	-------------------------	-------------------------------------	------------------------------------

Committee D26 on Halogenated Organic Solvents and Fire Extinguishing Agents

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
---------------------------	-------------------------	-------------------------	-------------------------	---	-------------------------	-------------------------------------	------------------------------------

Committee D27 on Electrical Insulating Liquids and Gases

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
---------------------------	-------------------------	-------------------------	-------------------------	---	-------------------------	-------------------------------------	------------------------------------

Committee D31 on Leather

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
---------------------------	-------------------------	-------------------------	-------------------------	---	-------------------------	-------------------------------------	------------------------------------

Committee E20 on Temperature Measurement

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
---------------------------	-------------------------	-------------------------	-------------------------	---	-------------------------	-------------------------------------	------------------------------------

Committee E21 on Space Simulation and Applications of Space Technology

Main Page	Ballots	Minutes	Rosters	Meetings & Symposia	Agendas	Committee Documents	Standards Tracking
---------------------------	-------------------------	-------------------------	-------------------------	---	-------------------------	-------------------------------------	------------------------------------

Reviewing Negatives & Comments



Standards Worldwide - Home

ASTM Home

MyChoices

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Help

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Order History

Site Map

Support

Contact

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MyASTM

MyASTM / Ballot Negatives and Comments

[Support Desk](#) | [Return to MyCommittees](#)

CHRISTINE M DE JONG

The ballots listed below contain items for which you are the technical contact, subcommittee chair or section chair.

The ballots displayed are either

- Currently open for voting
- Closed for voting but individual items on the ballot remain open due to either unresolved negative votes, an open Society Review, or a dependency on another ballot item. Note: For convenient reference, resolved items will continue to appear for a period of 6 months.

[A06 \(10-01\)](#) Closing March 29, 2010

[A06.01 \(09-01\)](#) Closing July 3, 2009

[A06.02 \(09-03\)](#) Closing December 21, 2009

[COS \(09-12\)](#) Closing December 31, 2009

[D16 \(08-03\)](#) Closing November 17, 2008

[D16 \(09-03\)](#) Closing November 13, 2009

[D16 \(10-01\)](#) Closing April 30, 2010

[D16 \(10-02\)](#) Closing June 16, 2010

[D16 \(10-03\)](#) Closing July 2, 2010

[D26 \(10-01\)](#) Closing April 30, 2010

[D26.04 \(10-01\)](#) Closing March 18, 2010

[D26.09 \(09-01\)](#) Closing January 4, 2010

[D27 \(08-02\)](#) Closing October 13, 2008

[D27 \(09-02\)](#) Closing October 12, 2009

[D27 \(10-01\)](#) Closing April 19, 2010

[D27.05 \(10-01\)](#) Closing April 16, 2010

[D31 \(09-03\)](#) Closing October 14, 2009

[D31 \(10-01\)](#) Closing March 8, 2010

[D31 \(10-02\)](#) Closing April 1, 2010

[D31 \(10-03\)](#) Closing September 2, 2010

[D31.02 \(10-01\)](#) Closing September 3, 2010

[D31.06 \(10-01\)](#) Closing August 30, 2010

Reviewing Negatives & Comments

All my Items
001

Go

Ballot Statistics :

Committee	Sent	Returned	% Returned
E44.0900	67	41	61.19%

ITEM	SUB	ACTION
001	09	REINSTATE W/REV OF E1596-1999

TECHNICAL CONTACT:
Kurt P Scott

WORK ITEM: WK25977

Affirmative	17
Negative	3
Abstain	25
%Affirmative	85.00

NEGATIVE VOTERS: (all negatives must be considered)

[David M Burns](#)

[Enter Disposition](#)

[Gary R Cornell](#)

[Enter Disposition](#)

[Norma D Searle](#)

[Enter Disposition](#)

[Warren D Ketola](#)

[Enter Disposition](#)

NON-OFFICIAL VOTING MEMBER: # INDICATES SUB

COMMENTS:

[Daryl Myers](#)

[David Sweetman](#)

[Govindasamy Tamizhmani](#)

[Michael Durbin](#)

[Michele Trancossi](#)

Download Options

Select either "All My Items" or use the CTRL key to select multiple items. Then, click the download button below. The download is a zipped file containing one file for each ballot item selected.

Negatives and Comments(PDF file)

All my Items
001

Download Negatives and Comments

Reviewing Negatives & Comments

http://balloting.astm.org/NegativesComments/NegCmtInd/C15/1100/09/C1511000109_000127841_1.pdf - Windows Internet Explorer provi

http://balloting.astm.org/NegativesComments/NegCmtInd/C15/1100/09/C1511000109_000127841_1.pdf

http://balloting.astm.org/NegativesComments/NegCm...

1 / 1 100% Find

Date: 8/27/2009

Ballot Number: C15.11 (01-09) Close Date: SEPTEMBER 08, 2009

Item Number: 001 SPECIFICATION FOR ADHERED MANUFACTURED STONE MASONRY VENEER (AMSMV) UNITS WK12802
TECHNICAL CONTACT: Rashod R Johnson
rashod@rodgrp.com
(312) 624-8198

Member's Name: Stan W Harwell

Address: Amerimix Industries
5429 Gale Drive
VIRGINIA BEACH VA 23464

Phone Nr: 7576414946 Fax Nr: 7575232425

Email Address: stanharwell@verizon.net

File Attachment:

Statement:

I agree with the scope and content of the proposed standard, but feel it is lacking in two critical areas:

- 1) 5.2.3 NEEDS CURING GUIDELINES. One could change the compressive strength dramatically by the method of curing, increasing or decreasing the compressive strength
- 2) 9.1 Reporting should also indicate method and length of curing time.

Done Unknown Zone

Resolving Negative Votes Online

All my Items
001

Ballot Statistics :

Committee	Sent	Returned	% Returned
E44.0900	67	41	61.19%

ITEM	SUB	ACTION
001	09	REINSTATE W/REV OF E1596-1999

TECHNICAL CONTACT:
Kurt P Scott

WORK ITEM: WK25977

Affirmative	17
Negative	3
Abstain	25
%Affirmative	85.00

NEGATIVE VOTERS: (all negatives must be considered)

[David M Burns](#) [Enter Disposition](#)

[Gary R Cornell](#) [Enter Disposition](#)

[Norma D Searle](#) [Enter Disposition](#)

[Warren D Ketola](#) [Enter Disposition](#)

NON-OFFICIAL VOTING MEMBER: # INDICATES SUB

COMMENTS:

[Daryl Myers](#)

[David Sweetman](#)

[Govindasamy Tamizhmani](#)

[Michael Durbin](#)

[Michele Trancossi](#)

Download Options

Select either "All My Items" or use the CTRL key to select multiple items. Then, click the download button below. The download is a zipped file containing one file for each ballot item selected.

Negatives and Comments(PDF file)

All my Items
001

Resolving Negative Votes Online

MyASTM / Ballot Negatives and Comments / Ruling

[Support Desk](#) | [Return to List of Ballots](#) | [Return to Ballot Negative and Comments](#) | [Return to MyCommittees](#)

MAIN COMMITTEE BALLOT C01 (11-03) ITEM 001 - REVISION OF C0150/C0150M-2011

Submit disposition of **Paul D Tennis** negative vote. Click [here](#) to view negative.

- | | |
|-----------------------|--|
| <input type="radio"/> | PERSUASIVE - (Any part of the negative vote was found persuasive; Item removed from ballot) |
| <input type="radio"/> | WITHDRAWN (Entire negative vote was withdrawn without editorial changes) |
| <input type="radio"/> | WITHDRAWN WITH EDITORIAL CHANGES (Entire negative vote was withdrawn with editorial changes)
Clearly distinguish editorial changes from the ballot item using "track changes" or provide in a separate list format (attach below). Please do not provide a clean copy of the document. Submission may be made in separate document.

<input type="text"/> <input type="button" value="Browse..."/> |
| <input type="radio"/> | NOT PERSUASIVE (Entire negative vote was found not persuasive or there is a combination of not persuasive and withdrawn dispositions) |
| <input type="radio"/> | NOT RELATED (Entire negative vote was found not related or there is a combination of not related and withdrawn dispositions) |

Resolving Negative Votes Online



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MAIN COMMITTEE BALLOT C01 (11-03)

ITEM 001 - REVISION OF C0150/C0150M-2011

Paul D Tennis

Was there a single vote to find this negative Not Persuasive or Not Related?

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Resolving Negative Votes Online


Submit disposition of **Paul D Tennis** negative vote. Click [here](#) to view negative.

Provide rationale, vote count (affirmative, negative, abstaining) and date of action.


Please indicate if any portions of this negative have been withdrawn by the negative voter.

Rationale

Subcommittee vote

A vote Of (For) And (Against)
And (Abstain) Subcommittee Meeting Date 

Main Committee vote

A vote Of (For) And (Against)
And (Abstain) Main Committee Meeting Date 

Save and Return Later

Submit Resolution

Cancel

Resolving Negative Votes Online

MAIN COMMITTEE BALLOT C01 (11-03)
ITEM 001 - REVISION OF C0150/C0150M-2011

Submit disposition of **Paul D Tennis** negative vote. Click [here](#) to view negative.

You have chosen to submit multiple dispositions for a Not Persuasive or Not Related action on the Negative Vote

- Attach a document that specifies the motion (not persuasive or not related), rationale, vote count (affirmative, negative, abstaining) and date of action for **each separate point**, as illustrated in the example below.
- Enter the document's file location using the Browse button and upload the document by selecting Submit.

Example of how to submit multiple resolutions to a
[Main Committee negative vote](#) or a [Subcommittee negative vote](#)

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Thank you for Attending!

Any Questions?

Contact your Staff Manager